

## **A G E N D A**

### **SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION**

1333 Main Street, 5<sup>th</sup> Floor  
Columbia, South Carolina 29201

**Monday, June 21, 2010 – 10:30 a.m.**

Commission Hearing Room A

#### **BUSINESS MEETING**

- |    |   |                       |
|----|---|-----------------------|
| 1. | APPROVAL OF AGENDA OF BUSINESS MEETING<br>OF JUNE 21, 2010          | <b>CHAIRMAN ROCHE</b> |
| 2. | APPROVAL OF MINUTES OF BUSINESS MEETINGS<br>OF MAY 17, 2010 (Tab 1) | <b>CHAIRMAN ROCHE</b> |
| 3. | GENERAL ANNOUNCEMENTS   | <b>MR. CANNON</b>     |
| 4. | APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2)                    | <b>MR. SMITH</b>      |
| 5. | DEPARTMENT DIRECTORS' REPORTS                                       |                       |
|    | Administration – Financial Report (Tab 3)                           | <b>MS. HORNSBY</b>    |
|    | Information Services (Tab 4)  | <b>MS. HARTMAN</b>    |
|    | Insurance & Medical Services (Tab 5)                                | <b>MR. McCUTCHEON</b> |
|    | Claims (Tab 6)  | <b>MR. LINE</b>       |
|    | Judicial (Tab 7)  | <b>MS. CROCKER</b>    |
| 6. | EXECUTIVE DIRECTOR'S REPORT (Tab 8)                                 | <b>MR. CANNON</b>     |
| 7. | OLD BUSINESS  | <b>CHAIRMAN ROCHE</b> |
| 8. | NEW BUSINESS  | <b>CHAIRMAN ROCHE</b> |
|    | A. Election of Interim Chairman (Tab 9)                             |                       |
|    | B. Computer Replacement Program (Tab 10)                            |                       |
| 9. | ADJOURNMENT   | <b>CHAIRMAN ROCHE</b> |

<b>1</b>	May 17, 2010 Minutes
<b>2</b>	Self-Insurance
<b>3</b>	Administration
<b>4</b>	Information Services
<b>5</b>	Insurance and Medical
<b>6</b>	Claims
<b>7</b>	Judicial
<b>8</b>	Executive Director's Report
<b>9</b>	Election of Interim Chairman
<b>10</b>	Computer Replacement Program
<b>11</b>	
<b>12</b>	
<b>13</b>	
<b>14</b>	
<b>15</b>	

THE  
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION  
BUSINESS MEETING

**May 17, 2010**

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, May 17, 2010 at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in adherence with the Freedom of Information Act. The following Commissioners were present at the meeting:

ANDREA C. ROCHE, CHAIRMAN  
SUSAN S. BARDEN, VICE CHAIR  
DAVID W. HUFFSTETLER, COMMISSIONER  
G. BRYAN LYNDON, COMMISSIONER  
DERRICK L. WILLIAMS, COMMISSIONER  
AVERY B. WILKERSON, JR., COMMISSIONER  
T. SCOTT BECK, COMMISSIONER

Present also were Gary M. Cannon, Executive Director, Betsy Hartman, DSIT, Kristi Hornsby, Director of Administration, Greg Line, Claims Director, Al McCutcheon, Director of Insurance and Medical Services, Virginia Crocker, Judicial Department Director, W.C. Smith, Self-Insurance Director, Amanda Underhill, Senior Application Analyst, and Jennifer Neese, Executive Assistant. Visitors present were Clara Smith and Kenny Harrell, South Carolina Injured Workers' Advocates and Marcia Lindsay, Legislative Audit Council.

Chairman Roche called the meeting to order at 10:30 a.m.

**AGENDA**

Commissioner Lyndon moved that the May 17, 2010 agenda be approved. Commissioner Williams seconded the motion and the motion was approved.

**APPROVAL OF MINUTES - BUSINESS MEETING OF APRIL 19, 2009**

Commissioner Lyndon moved that the minutes of the Business Meeting of April 19, 2010 be approved. Commissioner Beck seconded the motion and the motion was approved.

**GENERAL ANNOUNCEMENTS**

Mr. Cannon announced the Employee Appreciation Luncheon will be held at noon honoring all employees of the Commission. Also, the Awards Ceremony honoring each

division's Employee of the Year, the Agency's Employee of the Year, and Years of Service Awards will take place at the luncheon.

#### **APPLICATIONS FOR APPROVAL TO SELF-INSURE**

Self-insurance applications were presented by W.C. Smith, Self-Insurance Director. Five (5) prospective members of one (1) fund were presented for approval by the Commission. The applications were as follows:

##### **S. C. Home Builders SIF**

Alan Stills

Dan O'Henley-Serious Business Painting & Repairs

Stroman Electric

T&S Construction Co., LLC

Thomas Evans Custom Building & Renovation, Inc.

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure and Commissioner Lyndon seconded the motion. The motion was unanimously approved.

#### **DIVISION DIRECTORS' REPORTS**

The Division Directors presented their reports which were also submitted to the Commission in written form.

##### **Administration Department**

Kristi Hornsby presented the financial report for the ten month period ending April 30, 2010. All expenses for April were received and paid timely. There were three payrolls processed during the month of April (1, 16, and 30). Therefore, the benchmark for salaries is off due to this additional expenditure. The month of May will have one payroll posting and the benchmark percentages will back in line on next month's finance report. The Commission is 4.4% below the expenditure benchmark in earmarked funds and on target with the overall spending benchmark for the year in general fund. All fines received from May 1, 2010 through June 30, 2010 are being held until July 1, 2010 for deposit. The Commission has collected \$390,534 more in revenue than the revised budget.

##### **Information Services**

Betsy Hartman presented the Information Services Department's report. Palmetto Backfile Conversion has been completed. The Coverage EDI implementation has also been completed. Chairman Roche asked for a status report on electronic services. Ms. Hartman reported the IT Department will implement the electronic services in two Commissioner's offices during the month of May. There have been some problems with the older PCs but a recommendation has been presented to Mr. Cannon for upgrading those PCs to Office 2007.

### **Insurance & Medical Services**

Al McCutcheon presented the Insurance and Medical Services Department's report. He reported the number of compliance cases initiated is down due to the vacant compliance investigator position. Chairman Roche stated the Commission voted on a hiring freeze for all vacant positions until July 1, 2010 but asked Mr. McCutcheon if he had begun the interviewing process. Mr. McCutcheon stated that he will begin interviewing next week.

### **Claims Department**

Greg Line presented the Claims Department's report. He stated the Claims Department began holding checks as of May 1, 2010 and currently has approximately \$80,000 which will not be deposited until July 1, 2010.

### **Judicial Department**

Virginia Crocker presented the Judicial Department's report. Ms. Crocker reported she will be in Charleston next Tuesday and Wednesday and the following Tuesday and Wednesday holding mediations on the International Paper cases. There are 896 International Paper cases, about 5000 Celanese cases and 700 plus Exide Battery cases.

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### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Cannon reported on the following items:

#### **FY 2010-11 Revenue Enhancement**

At the April 19, 2010 Business Meeting the Commission directed staff to implement procedures to enhance the Earmarked Fund balance after July 1, 2010. On May 3<sup>rd</sup> the following procedures for processing receipts of fines were implemented. In the Claims Department fines received and processed by the claims examiner to the account. After processing, the checks are forwarded to Finance and held in a secure place. After July 1, 2010 they will be deposited and credited to the appropriate revenue account in the Earmarked Fund. As of May 12<sup>th</sup> the claims department received, processed and held 262 checks totaling \$55,425. The Insurance and Medical Services Department received, processed and held 13 checks totaling \$6,400 for coverage and compliance violations.

Per the Commission's directive, the Executive Director informed the Chairman of the House Ways and Means subcommittee and the Chairman of the Senate Finance Committee subcommittee of the Commission's plan to delay depositing the receipts.

#### **Fines and Assessments Aging Report**

The Fines and Assessments Aging Report reflects the number and amount of fines assessed for the ten month period in FY 2009-10. The report was included in the meeting material.

#### **Legislative Audit Council**

The audit team is on site continuing the audit.

#### **SCWCEA Seminar**

Chairman Roche, Commissioner Beck, Commissioner Wilkerson, Commissioner

Williams, Commissioner Barden, Gary Cannon and Greg Line participated in a panel discussion before the SCWCEA seminar on May 7<sup>th</sup>.

#### **SC Claims Management Association**

On April 27<sup>th</sup> the Executive Director made a presentation to SC Claims Management Association in Myrtle Beach, SC. The topic was an update of the current activities at the Commission.

#### **Risk and Insurance Management Society**

On May 12<sup>th</sup> the Executive Director made a presentation to the Risk and Insurance Management Society in Charleston, SC. The topic was an update of the current activities at the Commission.

#### **SC Self Insurers Association**

Chairman Andrea Roche, Commissioner Beck, Commissioner Huffstetler, Commissioner Wilkerson, and Commissioner Williams participated in a panel discussion before the attendees at the annual meeting of the SC Self Insurers Association in Litchfield Beach, SC on April 23<sup>rd</sup>.

#### **Advisory Committee – Medical Fee Schedule**

The Advisory Committee met on April 15<sup>th</sup> and discussed the position papers submitted by the participants. The Committee will meet on May 14<sup>th</sup> and review financial models for various fee schedule options. The next meeting is scheduled for June 18<sup>th</sup>.

#### **Notice of Intent to Draft Regulations**

The Notice of Intent to draft changes to Regulation 67-406(F)(2) and grammatical corrections to the amendments of the Regulations is scheduled to be published in the State Register May 28, 2010.

#### **Constituent Responses**

The Office of Public Affairs received forty-four calls this month from constituents. Five were from the Office of the Governor and six were from the offices of legislators. There were eleven pro-se claimants that contacted the division requesting information about their rights and responsibilities. Form filing requirements and the procedure for releasing an attorney were the most frequently asked questions. Written correspondence received consisted of six letters and thirty-seven emails. When asked the source of reference for contacting the Office of Public Affairs the majority indicated that they received contact information from the Commission's website. Ms. Neese met with one claimant who needed assistance reading and completing the Form 50.

#### **Claims Seminar**

The Commission's Department Directors hosted and participated in the Claims Administration Seminar May 12<sup>th</sup>. There were thirty one attendees and the cost to attend remained at thirty dollars. Participants were given a CD containing a workers' compensation manual with contact information, regulations and statute references, copies of Commission forms and a copy of the Power Point presentation. The next seminar is

scheduled for September 16<sup>th</sup> in the first floor conference room.

**Workers' Compensation Advisory Committee (§42-3-120)**

The Governor's Workers' Compensation Advisory Committee met on April 30, 2010 at 12:00 p.m. at 1201 Main Street in Columbia. The Committee received comments from several organizations about issues the Committee should consider for the 2010 annual report to the General Assembly. The Commission was represented by Chairman Roche, Gary Cannon, Al McCutcheon and Garry Smith. Chairman Roche expressed concerns that the recommendations contained in the Committee's 2009 Report to the General Assembly would impose additional regulatory and statutory requirements on the Commission without providing a source of funding. Bill Shaughnessy, Chairman of the Advisory Committee responded that he would recommend the Committee send a letter to the Speaker of the House and President Pro Tem of the Senate to follow up on the report noting the recommendations were made without adequate support for funding.

**OLD BUSINESS**

Under Old Business Mr. Cannon presented the new administrative policy to prohibit the agency receiving gifts or favors from any business or individual. The following Agency Gifts Policy was recommended to the Commission:

It shall be the policy of the SC Workers' Compensation Commission that the South Carolina Workers' Compensation will not accept any gifts or favors from any individual, employer, organization or entity for employees of the agency to share equitably. This policy does not affect the statutory and regulatory authority of the State Ethics Act and Section 501 of the Code of Judicial Conduct governing the acceptance of gifts or favors by individual employees and Commissioners and Commissioners' Administrative Assistants respectively.

Commissioner Barden stated the word "equitable" should be changed to "collectively". There was discussion.

**Motion to Adopt Agency Gifts Policy with Amendments**

Commissioner Barden moved to adopt the new Agency Gifts Policy with the amendment of the word "equitable" to "collectively". Commissioner Williams seconded the motion and the following motion was approved.

It shall be the policy of the SC Workers' Compensation Commission that the South Carolina Workers' Compensation will not accept any gifts or favors from any individual, employer, organization or entity for employees of the agency to share collectively. This policy does not affect the statutory and regulatory authority of the State Ethics Act and Section 501 of the Code of Judicial Conduct governing the acceptance of gifts or favors by individual employees and Commissioners and Commissioners' Administrative Assistants respectively.

**NEW BUSINESS**

There were no items of New Business.

**ADJOURNMENT**

Commissioner Williams made the motion to adjourn. Commissioner Beck seconded the motion and the motion was approved.

The May 17, 2010 meeting of the South Carolina Workers' Compensation Commission adjourned at 10:48 a.m.

Reported May 25, 2010  
Kandee W. Johnson



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**INTEROFFICE MEMORANDUM**

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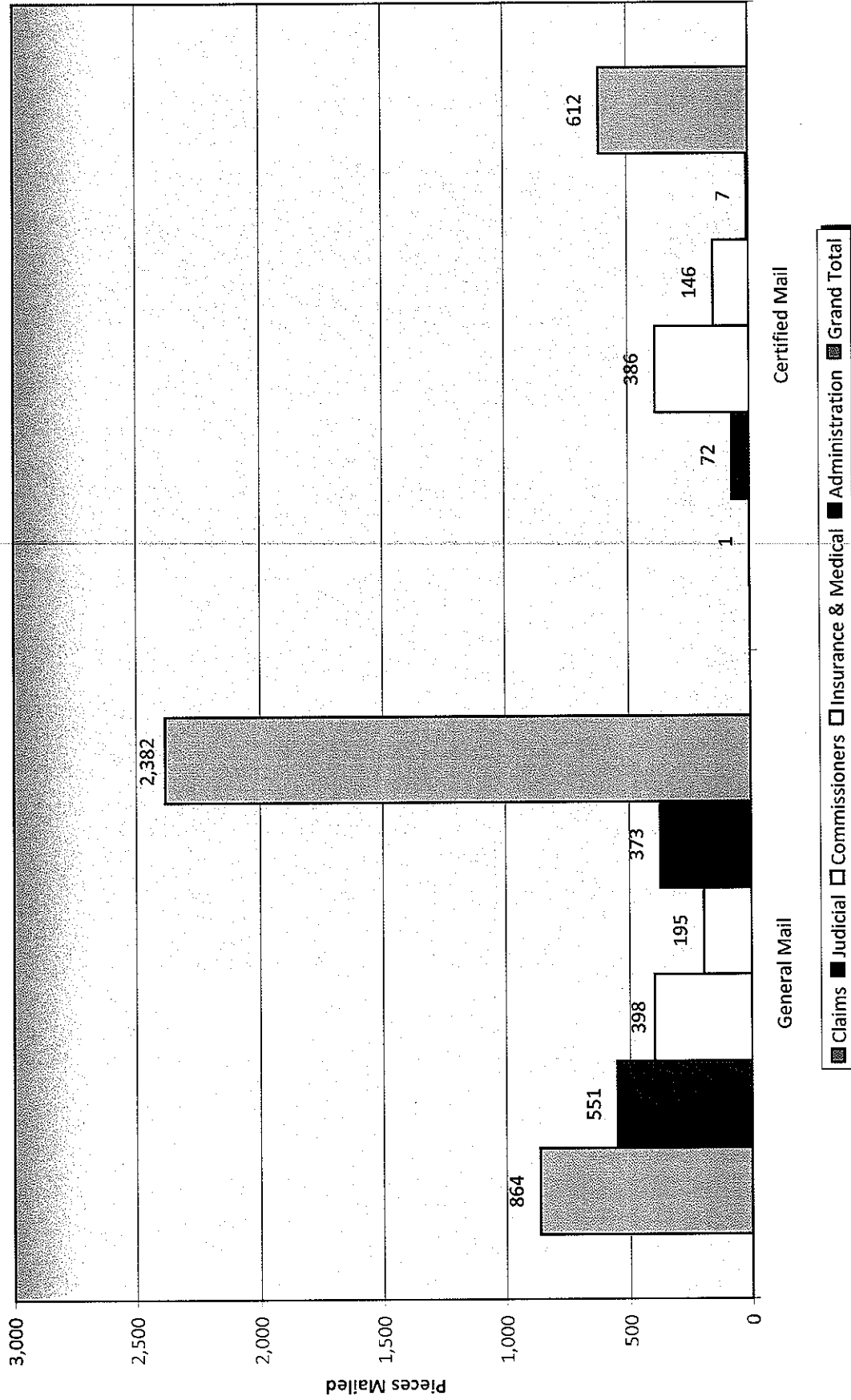
**TO:** GARY CANNON, EXECUTIVE DIRECTOR  
**FROM:** KRISTI HORNSBY, DIRECTOR OF ADMINISTRATION  
**SUBJECT:** FINANCIAL REPORT PERIOD ENDING MAY 31, 2010  
**DATE:** 6/16/2010

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The finance report for the eleven month period ending May 31, 2010, is attached.

- All expenses for May were received and paid timely.
- Reminder: Only one payroll was posted in the month of May (three were posted in the month of April).
- Through May 31 we have collected \$470,287 more in revenue than our revised budget amount.
- Key figures for the Administration Department during the month of May:
  - ~ SCEIS Purchase Orders Cut = 2
  - ~ Vendors contacted for Price Quotes = 14
  - ~ Visa Procurement Card Orders Placed = 12
  - ~ State Leased Vehicles taken for Service = 2
  - ~ Files Copied for Outside Parties = 265
  - ~ Payments Made (Vendors, Travel, Other State Agencies) = 61
  - ~ See attached for Mail summary

**Mail Totals for May (General & Certified)**



**South Carolina Workers' Compensation Commission**  
**Summary of Revenues and Expenditures**  
**2009 - 2010 Budget**  
**May 31, 2010**

Benchmark 91.67%

**STATE APPROPRIATIONS**

General Appropriation	\$ 2,540,457			
Less: 4.04% Budget Reduction - Sept 2009	(102,566)			
Less: 5% Budget Reduction - Dec 2009	(121,895)			
General Appropriation	<u>\$ 2,315,996</u>	<u>\$ 2,122,996</u>		91.67%

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,786,871	\$ 1,646,964	\$ 139,907	92.2%
Other Operating Expenses	-	-	-	0.0%
Employer Contribution	529,125	488,962	40,163	92.4%
<b>Total</b>	<u><b>\$ 2,315,996</b></u>	<u><b>\$ 2,135,926</b></u>	<u><b>\$ 180,070</b></u>	<u><b>92.2%</b></u>

**OTHER APPROPRIATIONS**

**EARMARKED**

	Budgeted Revenues	Amended Revenues	Received thru 05/31/10	% Received
Training Conference Registration Fee	\$ 12,000	\$ 12,000	\$ 1,860	15.50%
Sale of Publication and Brochures	11,000	11,000	9,407	85.52%
Workers' Comp Award Review Fee	162,000	162,000	75,300	46.48%
Sale of Photocopies	95,000	95,000	89,118	93.81%
Workers' Compensation Filing Violation Fee	1,150,000	1,299,019	1,952,879	150.33%
Sale of Listings and Labels	70,000	70,000	34,467	49.24%
Workers' Comp Hearing Fee	600,000	600,000	556,275	92.71%
Earmarked Funds - Original Authorization	<u>\$ 2,100,000</u>	<u>\$ 2,249,019</u>	<u>\$ 2,719,306</u>	<u>120.91%</u>
BD100 to Increase Authorization - August 2009		544,787		
BD100 to Increase Authorization - Sept 2009		102,566		
<b>Total Earmarked Revenues + Fund Balance</b>		<u><b>\$ 2,896,372</b></u>		

Amendment to Revenue is for 5% Budget Cut

\$ 149,019

Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,078,718	\$ 932,166	\$ 146,552	86.4%
Taxable Subsistence	80,000	63,234	16,766	79.0%
Other Operating Expenses	1,392,996	1,157,925	235,071	83.1%
Employer Contribution	344,658	294,168	50,490	85.4%
<b>Total Earmarked</b>	<u><b>\$ 2,896,372</b></u>	<u><b>\$ 2,447,493</b></u>	<u><b>\$ 448,879</b></u>	<u><b>84.5%</b></u>

**COMPUTER FUNDS CARRIED FORWARD**

\$ 261,868

Computer Services - Carry forward	\$ 261,868	\$ 204,071	\$ 57,797	77.9%
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<b>TOTAL OTHER APPROPRIATIONS</b>	<u><b>\$ 3,420,108</b></u>	<u><b>\$ 2,651,564</b></u>	<u><b>\$ 506,676</b></u>	<u><b>77.5%</b></u>
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**South Carolina Workers' Compensation Commission**  
**2009 - 2010 Budget**  
May 31, 2010

**Consolidated**

	Original Budget	Budget Amendments	Amended Budget	Year-To-Date : 91.7%				
				Expended MAY	Year to Date	%	Encumb	Balance
<b>Commissioners</b>								
Salaries	\$ 1,150,244	\$ -	\$ 1,150,244	\$ 47,091	\$ 1,043,129	91%	\$ -	\$ 107,115
Other Operating Expenditures								
Total Contractual Services	144,616	103,688	248,304	17,486	194,455	78%	-	53,849
Total Supplies & Materials	10,154	26,159	36,313	1,709	29,959	83%	-	6,354
Total Fixed Charges	93,301	66,351	159,652	11,447	146,813	92%	-	12,839
Total Travel	48,394	39,256	87,650	4,094	69,289	79%	-	18,361
Total Other Operating Exp	296,465	235,454	531,919	34,736	440,516	83%	-	91,403
<b>Total Commissioners</b>	<b>\$ 1,446,709</b>	<b>\$ 235,454</b>	<b>\$ 1,682,163</b>	<b>\$ 81,827</b>	<b>\$ 1,483,645</b>	<b>88%</b>	<b>\$ -</b>	<b>\$ 198,518</b>
<b>Administration</b>								
Salaries	\$ 519,136	\$ 1	\$ 519,137	\$ 20,785	\$ 477,382	92%	\$ -	\$ 41,755
Other Operating Expenditures								
Total Contractual Services	120,716	113,420	234,136	9,458	196,657	84%	-	37,479
Total Supplies & Materials	22,310	2,079	24,389	1,896	22,358	92%	-	2,031
Total Fixed Charges	93,507	42,242	135,749	8,771	124,915	92%	-	10,834
Total Travel	8,195	4,326	12,521	610	10,915	87%	-	1,606
Total Other Operating Exp	244,728	162,067	406,795	20,735	354,845	87%	-	51,950
<b>Total Administration</b>	<b>\$ 763,864</b>	<b>\$ 162,068</b>	<b>\$ 925,932</b>	<b>\$ 41,520</b>	<b>\$ 832,227</b>	<b>90%</b>	<b>\$ -</b>	<b>\$ 93,705</b>
<b>Claims</b>								
Salaries	\$ 390,951	\$ (17,068)	\$ 373,883	\$ 15,023	\$ 344,381	92%	\$ -	\$ 29,502
Other Operating Expenditures								
Total Contractual Services	51,092	11,500	62,592	4,240	34,803	56%	-	27,789
Total Supplies & Materials	20,000	2,138	22,138	1,636	20,896	94%	-	1,242
Total Fixed Charges	77,555	1,134	78,689	5,703	71,134	90%	-	7,555
Total Travel	1,500	250	1,750	85	1,173	67%	-	577
Total Equipment	-	1,029	1,029	-	815	79%	213	1
Total Other Operating Exp	150,147	16,051	166,198	11,664	128,821	78%	213	37,164
<b>Total Claims</b>	<b>\$ 541,098</b>	<b>\$ (1,017)</b>	<b>\$ 540,081</b>	<b>\$ 26,687</b>	<b>\$ 473,202</b>	<b>88%</b>	<b>\$ 213</b>	<b>\$ 66,666</b>
<b>Insurance and Medical Services</b>								
Salaries	\$ 485,888	\$ 18,624	\$ 504,512	\$ 20,264	\$ 432,153	86%	\$ -	\$ 72,359
Other Operating Expenditures								
Total Contractual Services	52,952	12,437	65,389	4,785	60,392	92%	-	4,997
Total Supplies & Materials	19,500	700	20,200	893	12,726	63%	-	7,474
Total Fixed Charges	61,626	594	62,220	4,387	55,914	90%	-	6,306
Total Travel	-	258	258	110	218	84%	-	40
Total Equipment	-	1,029	1,029	-	815	79%	213	1
Total Other Operating Exp	134,078	15,018	149,096	10,175	130,065	87%	213	18,818
<b>Total Insurance and Medical Services</b>	<b>\$ 619,966</b>	<b>\$ 33,642</b>	<b>\$ 653,608</b>	<b>\$ 30,439</b>	<b>\$ 562,218</b>	<b>86%</b>	<b>\$ 213</b>	<b>\$ 91,177</b>
<b>Judicial</b>								
Salaries	\$ 378,057	\$ 19,756	\$ 397,813	\$ 15,863	\$ 345,319	87%	\$ -	\$ 52,494
Other Operating Expenditures								
Total Contractual Services	48,148	(1,500)	46,648	2,359	22,631	49%	-	24,017
Total Supplies & Materials	20,000	2,024	22,024	1,216	18,543	84%	-	3,481
Total Fixed Charges	66,846	120	66,966	5,044	59,931	89%	-	7,035
Total Travel	750	2,600	3,350	1,190	2,147	64%	-	1,203
Total Other Operating Exp	135,744	3,244	138,988	9,809	103,252	74%	-	35,736
<b>Total Judicial</b>	<b>\$ 513,801</b>	<b>\$ 23,000</b>	<b>\$ 536,801</b>	<b>\$ 25,672</b>	<b>\$ 448,571</b>	<b>84%</b>	<b>\$ -</b>	<b>\$ 88,230</b>
<b>Totals By Departments</b>								
Department Totals								
Commissioners	\$ 1,446,709	\$ 235,454	\$ 1,682,163	\$ 81,827	\$ 1,483,645	88%	\$ -	\$ 198,518
Administration	763,864	162,068	925,932	41,520	832,227	90%	-	93,705
Claims	541,098	(1,017)	540,081	26,687	473,202	88%	213	66,666
Insurance & Medical	619,966	33,642	653,608	30,439	562,218	86%	213	91,177
Judicial	513,801	23,000	536,801	25,672	448,571	84%	-	88,230
Total Other Operating Exp	\$ 3,885,438	\$ 453,147	\$ 4,338,585	\$ 206,145	\$ 3,799,863	88%	\$ 426	\$ 538,296
Employer Contributions	755,019	118,764	873,783	33,051	783,130	90%	-	90,653
<b>Total General &amp; Earmarked Funds</b>	<b>\$ 4,640,457</b>	<b>\$ 571,911</b>	<b>\$ 5,212,368</b>	<b>\$ 239,196</b>	<b>\$ 4,582,993</b>	<b>88%</b>	<b>\$ 426</b>	<b>\$ 628,949</b>

**South Carolina Workers' Compensation Commission**  
**2009 - 2010 Budget**  
**May 31, 2010**

**General Appropriation**

	Year-To-Date : 91.7%							
	Original Budget	Budget Amendments	Amended Budget	Expended MAY	Year to Date to Date	%	Encumb	Balance
Commissioners								
Salaries								
Chairman	\$ 115,567	\$ -	\$ 115,567	\$ 4,815	\$ 105,936	92%	\$ -	\$ 9,631
Commissioner	664,602	-	664,602	27,692	609,218	92%	-	55,384
Classified Employees	290,075	-	290,075	12,086	264,741	91%	-	25,334
Total Commissioners	1,070,244	-	1,070,244	44,593	979,895	92%	-	90,349
Administration								
Salaries								
Director	\$ 92,342	\$ -	\$ 92,342	\$ 3,923	\$ 84,496	92%	\$ -	\$ 7,846
Classified Positions	226,768	(13,259)	213,509	8,286	198,097	93%	-	15,412
Total Administration	319,110	(13,259)	305,851	12,209	282,593	92%	-	23,258
Claims								
Salaries								
Classified Positions	\$ 161,668	\$ (29,441)	\$ 132,227	\$ 4,500	\$ 123,227	93%	\$ -	\$ 9,000
Unclassified Positions	5,075	-	5,075	-	5,075	100%	-	-
Terminal Leave	11,040	-	11,040	-	11,040	100%	-	-
Total Claims	177,783	(29,441)	148,342	4,500	139,342	94%	-	9,000
Insurance and Medical Services								
Salaries								
Classified Positions	\$ 232,543	\$ (54,727)	\$ 177,816	\$ 4,509	\$ 165,671	93%	\$ -	\$ 12,145
Total Ins and Medical Svcs	232,543	(54,727)	177,816	4,509	165,671	93%	-	12,145
Judicial								
Salaries								
Classified Positions	\$ 139,884	\$ (55,266)	\$ 84,618	\$ 2,578	\$ 79,463	94%	\$ -	\$ 5,155
Total Judicial	139,884	(55,266)	84,618	2,578	79,463	94%	-	5,155
General Funds								
Department Totals								
Commissioners	\$ 1,070,244	\$ -	\$ 1,070,244	\$ 44,593	\$ 979,895	92%	\$ -	\$ 90,349
Administration	319,110	(13,259)	305,851	12,209	282,593	92%	-	23,258
Claims	177,783	(29,441)	148,342	4,500	139,342	94%	-	9,000
Insurance & Medical	232,543	(54,727)	177,816	4,509	165,671	93%	-	12,145
Judicial	139,884	(55,266)	84,618	2,578	79,463	94%	-	5,155
Total Departmental Expend	\$ 1,939,564	\$ (152,693)	\$ 1,786,871	\$ 68,389	\$ 1,646,964	92%	\$ -	\$ 139,907
Employer Contributions	600,893	(71,768)	529,125	19,077	488,962	92%	-	40,163
Total General Fund Appropriations	\$ 2,540,457	\$ (224,461)	\$ 2,315,996	\$ 87,466	\$ 2,135,926	92%	\$ -	\$ 180,070

**South Carolina Workers' Compensation Commission**  
**2009 - 2010 Budget**  
May 31, 2010

**Earmarked Funds**

	Year-To-Date : 91.7%						
	Original Budget	Budget Amendments	Amended Budget	Expended MAY	Year to Date	%	Encumb Balance
<b>Commissioners</b>							
<b>Salaries</b>							
Taxable Subsistence	\$ 80,000	\$ -	\$ 80,000	\$ 2,498	\$ 63,234	79%	\$ - \$ 16,766
<b>Total Salaries</b>	<b>80,000</b>	<b>-</b>	<b>80,000</b>	<b>2,498</b>	<b>63,234</b>	<b>79%</b>	<b>- 16,766</b>
<b>Other Operating Expenditures</b>							
<b>Contractual Services</b>							
Office Equipment Service	-	700	700	-	496	71%	- 204
Copying Equipment Service	-	200	200	-	135	68%	- 65
Print/Bind/Advertisement	-	510	510	510	510	100%	- -
Print Pub Annual Reports	-	28	28	-	28	100%	- -
Data Processing Services	43,850	25,054	68,904	2,167	27,720	40%	- 41,184
Freight Express Delivery	292	198	490	-	208	42%	- 282
Telephone	2,503	1,997	4,500	393	4,054	90%	- 446
Cellular Phone Service	5,847	6,153	12,000	785	9,180	77%	- 2,820
Legal Services/Attorney Fees	91,832	68,168	160,000	13,568	151,460	95%	- 8,540
Other Professional Services	292	580	872	63	601	69%	- 271
Other Contractual Services	-	100	100	-	63	63%	- 37
<b>Total Contractual Services</b>	<b>144,616</b>	<b>103,688</b>	<b>248,304</b>	<b>17,486</b>	<b>194,455</b>	<b>78%</b>	<b>- 53,849</b>
<b>Supplies &amp; Materials</b>							
Office Supplies	2,923	5,577	8,500	423	7,545	89%	- 955
Copying Equipment	-	2,500	2,500	89	2,466	99%	- 34
Printing	-	1,750	1,750	110	1,322	76%	- 428
Photo & Visual Supplies	-	214	214	-	214	100%	- -
Data Processing Supplies	-	649	649	-	67	10%	- 582
Postage	7,231	14,269	21,500	1,052	17,988	84%	- 3,512
Communication Supplies	-	50	50	-	24	48%	- 26
Maint./Janitorial Supplies	-	75	75	18	62	83%	- 13
Gasonline	-	100	100	-	40	40%	- 60
Other Supplies	-	975	975	17	231	24%	- 744
<b>Total Supplies &amp; Materials</b>	<b>10,154</b>	<b>26,159</b>	<b>36,313</b>	<b>1,709</b>	<b>29,959</b>	<b>83%</b>	<b>- 6,354</b>
<b>Fixed Charges</b>							
Rental-Cont Rent Payment	2,670	2,130	4,800	328	4,162	87%	- 638
Rent-Non State Owned Property	86,859	62,891	149,750	11,119	138,011	92%	- 11,739
Rent-Other	139	111	250	-	213	85%	- 37
Insurance-State	3,633	-	3,633	-	3,633	100%	- -
Insurance-Non State	-	169	169	-	169	100%	- -
Fees & Fines	-	50	50	-	50	100%	- -
Equipment Maintenance	-	1,000	1,000	-	575	58%	- 425
<b>Total Fixed Charges</b>	<b>93,301</b>	<b>66,351</b>	<b>159,652</b>	<b>11,447</b>	<b>146,813</b>	<b>92%</b>	<b>- 12,839</b>
<b>Travel (Includes Leased Car)</b>							
In State - Meals (Non-Reportable)	-	650	650	-	206	32%	- 444
In State - Auto Mileage	4,172	5,828	10,000	993	8,600	86%	- 1,400
In State - Subsistence Allowance	13,906	11,094	25,000	864	23,704	95%	- 1,296
Out State - Meals	278	222	500	-	118	24%	- 382
Out State - Auto Mileage	1,113	387	1,500	-	744	50%	- 756
Leased Car	28,925	21,075	50,000	2,237	35,917	72%	- 14,083
<b>Total Travel</b>	<b>48,394</b>	<b>39,256</b>	<b>87,650</b>	<b>4,094</b>	<b>69,289</b>	<b>79%</b>	<b>- 18,361</b>
<b>Total Other Operating Expenditures</b>	<b>296,465</b>	<b>235,454</b>	<b>531,919</b>	<b>34,736</b>	<b>440,516</b>	<b>83%</b>	<b>- 91,403</b>
<b>Total Commissioners</b>	<b>\$ 376,465</b>	<b>\$ 235,454</b>	<b>\$ 611,919</b>	<b>\$ 37,234</b>	<b>\$ 503,750</b>	<b>82%</b>	<b>\$ - \$ 108,169</b>

**South Carolina Workers' Compensation Commission**  
**2009 - 2010 Budget**  
May 31, 2010

**Earmarked Funds**

	Year-To-Date : 91.7%							
	Original Budget	Budget Amendments	Amended Budget	Expended MAY	Year to Date	%	Encumb	Balance
Administration								
Salaries								
Classified Positions	\$ 181,081	\$ 13,260	\$ 194,341	\$ 8,576	\$ 175,844	90%	\$ -	\$ 18,497
Temporary Employees	2,535	-	2,535	-	2,535	100%	-	-
Terminal Leave	16,410	-	16,410	-	16,410	100%	-	-
Total Salaries	200,026	13,260	213,286	8,576	194,789	91%	-	18,497
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	3,754	1,150	4,904	727	4,764	97%	-	140
Copying Equipment Service	-	2,000	2,000	-	1,926	96%	-	74
Print/Bind/Advertisement	6,071	(1,421)	4,650	404	3,721	80%	-	929
Print Pub Annual Reports	-	22	22	-	22	100%	-	-
Data Processing Services	68,435	92,985	161,420	7,624	152,926	95%	-	8,494
Freight Express Delivery	14,000	1,500	15,500	-	15,349	99%	-	151
Telephone	2,884	1,609	4,493	557	4,093	91%	-	400
Cellular Phone Service	744	1,181	1,925	146	1,648	86%	-	277
Education & Training Services	-	1,000	1,000	-	500	50%	-	500
Attorney Fees	24,283	10,894	35,177	-	9,145	26%	-	26,032
Audit Acct Finance	100	-	100	-	99	99%	-	1
Catered Meals	-	500	500	-	243	49%	-	257
Other Professional Services	-	2,000	2,000	-	1,776	89%	-	224
Other Contractual Services	445	-	445	-	445	100%	-	-
Total Contractual Services	120,716	113,420	234,136	9,458	196,657	84%	-	37,479
Supplies & Materials								
Office Supplies	15,177	(6,886)	8,291	815	7,393	89%	-	898
Subscriptions	-	200	200	-	105	53%	-	95
Copying Equipment	759	3,175	3,934	70	3,787	96%	-	147
Printing	3,339	(1,375)	1,964	87	1,751	89%	-	213
Data Processing Supplies	-	2,075	2,075	-	1,854	89%	-	221
Postage	3,035	4,065	7,100	345	6,728	95%	-	372
Maint/Janitorial Supplies	-	86	86	15	65	76%	-	21
Promotional Supplies	-	75	75	-	57	76%	-	18
Employee Recog Award	-	564	564	564	564	100%	-	-
Other Supplies	-	100	100	-	54	54%	-	46
Total Supplies & Materials	22,310	2,079	24,389	1,896	22,358	92%	-	2,031
Fixed Charges								
Rental-Copying Equipment	-	1,000	1,000	-	856	86%	-	144
Rental-Cont Rent Payment	3,642	1,337	4,979	324	3,998	80%	-	981
Rent-Non State Owned Property	75,108	31,993	107,101	7,195	98,132	92%	-	8,969
Rent-Other	225	-	225	567	1,164	517%	-	(939)
Insurance-State	7,490	-	7,490	-	7,490	100%	-	-
Insurance-Non State	-	134	134	-	134	100%	-	-
Dues and Memberships	-	3,985	3,985	-	3,985	100%	-	-
Fees and Fines	-	25	25	-	25	100%	-	-
Equipment Maintenance	-	1,000	1,000	-	863	86%	-	137
Equipment Data (Non-Capitalized)	-	124	124	124	124	100%	-	-
Sales Tax Paid	7,042	2,644	9,686	561	8,144	84%	-	1,542
Total Fixed Charges	93,507	42,242	135,749	8,771	124,915	92%	-	10,834
Travel (Includes Leased Car)								
In State - Meals Non-Reportable	-	21	21	-	21	0%	-	-
In State - Registration Fees	-	-	-	-	(11)	0%	-	11
Leased Car	8,195	4,305	12,500	610	10,905	87%	-	1,595
Total Travel	8,195	4,326	12,521	610	10,915	87%	-	1,606
Total Other Operating Expenditures	244,728	162,067	406,795	20,735	354,845	87%	-	51,950
Total Administration	\$ 444,754	\$ 175,327	\$ 620,081	\$ 29,311	\$ 549,634	89%	\$ -	\$ 70,447

**South Carolina Workers' Compensation Commission**  
**2009 - 2010 Budget**  
May 31, 2010

**Earmarked Funds**

	Year-To-Date : 91.7%							
	Original Budget	Budget Amendments	Amended Budget	Expended MAY	Year to Date	%	Encumb	Balance
Claims								
Salaries								
Classified Positions	\$ 213,168	\$ 5,873	\$ 219,041	\$ 9,816	\$ 199,976	91%	\$ -	\$ 19,065
Temporary Positions	-	6,500	6,500	707	5,063	78%	-	1,437
Total Salaries	213,168	12,373	225,541	10,523	205,039	91%	-	20,502
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	-	200	200	-	29	15%	-	171
Print / Bind / Adv	-	750	750	404	489	65%	-	261
Print Pub Annual Reports	-	22	22	-	22	100%	-	-
Data Processing Services	47,592	(5,472)	42,120	1,820	20,690	49%	-	21,430
Freight Express Delivery	500	-	500	-	301	60%	-	199
Telephone	-	3,000	3,000	278	2,137	71%	-	863
Temporary Services	-	13,000	13,000	1,738	11,067	85%	-	1,933
Other Professional Services	3,000	-	3,000	-	68	2%	-	2,932
Total Contractual Services	51,092	11,500	62,592	4,240	34,803	56%	-	27,789
Supplies & Materials								
Office Supplies	7,000	(3,087)	3,913	305	3,190	82%	-	723
Copying Equipment	-	2,000	2,000	70	1,953	98%	-	47
Printing	-	2,000	2,000	87	1,840	92%	-	160
Data Processing Supplies	-	75	75	-	10	13%	-	65
Postage	13,000	1,000	14,000	1,159	13,815	99%	-	185
Maint/Janitorial Supplies	-	50	50	15	51	102%	-	(1)
Other Supplies	-	100	100	-	37	37%	-	63
Total Supplies & Materials	20,000	2,138	22,138	1,636	20,896	94%	-	1,242
Fixed Charges								
Rental-Cont Rent Payment	2,500	-	2,500	143	1,457	58%	-	1,043
Rent-Non State Owned Property	73,750	-	73,750	5,560	67,795	92%	-	5,955
Rent-Other	225	-	225	-	213	95%	-	12
Insurance-State	1,080	-	1,080	-	1,080	100%	-	-
Insurance-Non State	-	134	134	-	134	100%	-	-
Equipment Maintenance	-	1,000	1,000	-	455	46%	-	545
Total Fixed Charges	77,555	1,134	78,689	5,703	71,134	90%	-	7,555
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	-	300	300	-	219	73%	-	81
In State - Lodging	-	500	500	-	460	92%	-	40
In State - Auto Mileage	1,500	(900)	600	72	408	68%	-	192
Reportable Meals	-	100	100	13	72	72%	-	28
Leased Car	-	250	250	-	14	6%	-	236
Total Travel	1,500	250	1,750	85	1,173	67%	-	577
Equipment								
Copying Equipment	-	816	816	-	815	100%	-	1
Equipment - Copying	-	213	213	-	-	0%	213	-
Total Equipment	-	1,029	1,029	-	815	79%	213	1
Total Other Operating Expenditures	150,147	16,051	166,198	11,664	128,821	78%	213	37,164
Total Claims	\$ 363,315	\$ 28,424	\$ 391,739	\$ 22,187	\$ 333,860	85%	\$ 213	\$ 57,666



**South Carolina Workers' Compensation Commission**  
**2009 - 2010 Budget**  
**May 31, 2010**

**Earmarked Funds**

	Year-To-Date : 91.7%							
	Original Budget	Budget Amendments	Amended Budget	Expended MAY	Year to Date	%	Encumb	Balance
Insurance and Medical Services								
Salaries								
Classified Positions	\$ 212,767	\$ 47,227	\$ 259,994	\$ 12,130	\$ 208,274	80%	\$ -	\$ 51,720
Temporary Employees	15,018	(5)	15,013	1,251	13,765	92%	-	1,248
Special Contractual Employee	25,560	26,124	51,684	2,374	44,438	86%	-	7,246
Terminal Leave Payout	-	5	5	-	5	100%	-	-
Total Salaries	253,345	73,351	326,696	15,755	266,482	82%	-	60,214
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	-	200	200	-	32	16%	-	168
Copying Equipment Service	-	1,000	1,000	-	881	88%	-	119
Print/Bind/Advertisement	-	1,400	1,400	446	1,209	86%	-	191
Print Pub Annual Report	-	24	24	-	24	100%	-	-
Data Processing Services	49,952	(6,250)	43,702	3,492	39,706	91%	-	3,996
Telephone	2,750	(124)	2,626	572	2,275	87%	-	351
Legal Services	-	7,500	7,500	-	7,500	100%	-	-
Temporary Services	-	7,350	7,350	160	7,350	100%	-	-
Other Professional Services	250	1,137	1,387	115	1,305	94%	-	82
Other Contractual Services	-	200	200	-	110	55%	-	90
Total Contractual Services	52,952	12,437	65,389	4,785	60,392	92%	-	4,997
Supplies & Materials								
Office Supplies	7,000	(3,000)	4,000	244	3,026	76%	-	974
Copying Equipment	-	3,000	3,000	78	2,158	72%	-	842
Printing	-	1,500	1,500	97	912	61%	-	588
Data Processing Supplies	-	1,000	1,000	-	476	48%	-	524
Postage	12,500	(1,975)	10,525	458	6,051	57%	-	4,474
Maintenance/Janitorial Supplies	-	75	75	16	62	83%	-	13
Other Supplies	-	100	100	-	41	41%	-	59
Total Supplies & Materials	19,500	700	20,200	893	12,726	63%	-	7,474
Fixed Charges								
Rental-Cont Rent Payment	2,500	(396)	2,104	459	2,032	97%	-	72
Rent-Non State Owned Property	56,500	(100)	56,400	3,924	51,380	91%	-	5,020
Rent-Other	225	-	225	-	213	95%	-	12
Insurance-State	1,101	-	1,101	-	1,101	100%	-	-
Insurance-Non State	-	148	148	-	148	100%	-	-
Equipment Maintenance	-	942	942	-	503	53%	-	439
Sales Tax Paid	1,300	-	1,300	4	537	41%	-	763
Total Fixed Charges	61,626	594	62,220	4,387	55,914	90%	-	6,306
Travel (Includes Leased Car)								
In State - Meals (Non-Reportable)	-	100	100	37	87	87%	-	13
In State - Lodging	-	158	158	73	131	83%	-	27
Total Travel	-	258	258	110	218	84%	-	40
Equipment								
Copying Equipment	-	816	816	-	815	100%	-	1
Equipment Data Processing- Copyin	-	213	213	-	-	0%	213	-
Total Equipment	-	1,029	1,029	-	815	79%	213	1
Total Other Operating Expenditures	134,078	15,018	149,096	10,175	130,065	87%	213	18,818
Total Insurance and Medical Services	\$ 387,423	\$ 88,369	\$ 475,792	\$ 25,930	\$ 396,547	83%	\$ 213	\$ 79,032

**South Carolina Workers' Compensation Commission**  
**2009 - 2010 Budget**  
**May 31, 2010**

**Earmarked Funds**

Year-To-Date : 91.7%								
	Original Budget	Budget Amendments	Amended Budget	Expended MAY	Year to Date	%	Encumb	Balance
Judicial								
Salaries								
Classified Positions	\$ 238,021	\$ 74,880	\$ 312,901	\$ 13,285	\$ 265,562	85%	\$ -	\$ 47,339
Terminal Leave	152	142	294	-	294	100%	-	-
Total Salaries	238,173	75,022	313,195	13,285	265,856	85%	-	47,339
Other Operating Expenditures								
Contractual Services								
Office Equipment Services	-	180	180	-	26	14%	-	154
Print/Bind/Advertisement	-		500	361	361	72%	-	139
Print Pub Annual Reports	-	20	20	-	20	100%	-	-
Data Processing Services	43,923	(2,550)	41,373	1,699	18,903	46%	-	22,470
Freight Express Delivery	-	150	150	-	30	20%	-	120
Telephone	3,000	-	3,000	208	2,206	74%	-	794
Cellular Phone Service	1,225	-	1,225	91	1,024	84%	-	201
Other Professional Services	-	200	200	-	61	31%	-	139
Total Contractual Services	48,148	(1,500)	46,648	2,359	22,631	49%	-	24,017
Supplies & Materials								
Office Supplies	7,000	(2,225)	4,775	227	4,345	91%	-	430
Copying Equipment	-	1,949	1,949	63	1,932	99%	-	17
Printing	-	2,500	2,500	78	1,753	70%	-	747
Data Processing Supplies	-	75	75	-	9	12%	-	66
Postage	13,000	(400)	12,600	835	10,426	83%	-	2,174
Maintenance/Janitorial Supplies	-	50	50	13	45	90%	-	5
Other Supplies	-	75	75	-	33	44%	-	42
Total Supplies & Materials	20,000	2,024	22,024	1,216	18,543	84%	-	3,481
Fixed Charges								
Rental-Cont Rent Payment	1,750	-	1,750	138	759	43%	-	991
Rent-Non State Owned Property	63,750	-	63,750	4,906	57,718	91%	-	6,032
Rent-Other	225	-	225	-	213	95%	-	12
Insurance-State	1,121	-	1,121	-	1,121	100%	-	-
Insurance-Non State	-	120	120	-	120	100%	-	-
Total Fixed Charges	66,846	120	66,966	5,044	59,931	89%	-	7,035
Travel (Includes Leased Car)								
In State - Meals / Non-Reportable	-	250	250	125	150	60%	-	100
Reportable Meals	-		100	82	82	82%	-	18
In State - Lodging	-	400	400	249	325	81%	-	75
In State - Auto Mileage	-	2,200	2,200	734	1,428	65%	-	772
Out State - Auto Mileage	750	(350)	400	-	162	41%	-	238
Total Travel	750	2,600	3,350	1,190	2,147	64%	-	1,203
Total Other Operating Expenditures	135,744	3,244	138,988	9,809	103,252	74%	-	35,736
Total Judicial	\$ 373,917	\$ 78,266	\$ 452,183	\$ 23,094	\$ 369,108	82%	\$ -	\$ 83,075
Earmarked Funds								
Department Totals								
Commissioners	\$ 376,465	\$ 235,454	\$ 611,919	\$ 37,234	\$ 503,750	82%	\$ -	\$ 108,169
Administration	444,754	175,327	620,081	29,311	549,634	89%	-	70,447
Claims	363,315	28,424	391,739	22,187	333,860	85%	213	57,666
Insurance & Medical	387,423	88,369	475,792	25,930	396,547	83%	213	79,032
Judicial	373,917	78,266	452,183	23,094	369,108	82%	-	83,075
Total Salaries & Other Operating	\$ 1,945,874	\$ 605,840	\$ 2,551,714	\$ 137,756	\$ 2,152,899	84%	\$ 426	\$ 398,389
Employer Contributions	154,126	190,532	344,658	13,974	294,168	85%	-	50,490
Total Earmarked Funds	\$ 2,100,000	\$ 796,372	\$ 2,896,372	\$ 151,730	\$ 2,447,067	84%	\$ 426	\$ 448,879

### Earmarked Funds

				Year-To-Date : 91.7%				
	Original Budget	Budget Amendments	Amended Budget	Expended MAY	Year to Date	%	Encumb	Balance
Capital / Computer Project Carryforward	\$ 261,868	\$ -	\$ 261,868	\$ 45,773	\$ 204,071	78%	\$ -	\$ 57,797

# WCC IT Projects Status Report

Period	June	Status Key:	Not Started	Timing
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Projects						
#	Key Projects	Sub Project	Regulation	Due Date	%	Lead
1	Palmetto Backfile Conversion			May 2010		
2	WCC Closed File Scanning	Train Claims on verification		July 2010		
3	Phase II - Progress EDI/eCase	TPA's - attached to claim not carrier code modifications		July 2010		
	eCase Enhancements	Additional status display		May 2010	90%	Duane
		Attorney add feature		September 2010		
4	Phase II - Coverage EDI			February 2010	95%	IT Staff
5	Phase II - Claims EDI			December 2010	0%	IT Staff
6a	Electronic Service Initiatives	Electronic Service Initiatives- Decision Orders	67-213	July 2010		
6b		Electronic Service Initiatives- Hearing Notices	67-213	March 2010		
6c		Electronic Service Initiatives- Appeal Notices	67-213	July 2010		
6d		Electronic Service Initiatives- IC Notices	67-213	July 2010		
6e		Electronic Service Initiatives- Fine Orders Template	67-213	July 2010	0%	Amanda

Staff input being implemented in test for review. Roll out in July

Turned over to Coverage for User acceptance.

Claims testing on hold to focus on coverage EDI, eCase implementation/Fixes and Electronic service Initiatives

6f	Electronic Service Initiatives- Administrative Orders Template	67-213	July 2010	0%	TBD	
6g	Electronic Service Initiatives Consent Orders	67-213	September 2010	0%		
6h	Electronic Service Initiatives - Clinchers	67-213	September 2010	0%		Should this be moved up in priority? Heard Commissioner's state this would make their life easier if it was done electronic.
6i	Electronic Service Initiatives - Fee Petitions	67-213	September 2010	0%		
6j	Electronic Service Initiatives - Receipt of electronic pleadings	67-211	January 2012	0%		
6k	Electronic receipt of any form or document	67-205	January 2012	0%		
6l	12m - Revamp of current Minor Medical Reporting from Carriers	67-412	January 2011	0%		

Administrative						
#	Project	Sub Project	Due Date	Completion %	Assigned to	Status
1	FY 2010/2011 IT Plan	Workstation lease and Software Assurance	6/30/2010	100%	Gary/Betsy	Gave input to Gary for the Chairman and Commissioners review. Gave a 4 year refresh plan starting with Commissioners and AAs
		Workflow with Onbase	TBD	0%	Gary/Betsy	
		Backfilling and Order	TBD	0%	Gary/Betsy	
3	Analysis of phones	Review messages and call metric needed	5/1/2010	25%	Ginger	Working on metrics and reporting of new call routing. Need to verify website follows same numbers and call routing options to enable better metrics

Period Ending:	June
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#	Key Projects	Regulation	Stage	Months	weight%	% complete	Due Date	Actual Date	Assigned to	Issues / Comments
1	Palmetto Backfile Conversion		Box for Palmetto	18	10%	10%		12/31/2010	Claims	18 months shipped to Palmetto
			Scan at Palmetto	18	40%	40%	4/16/2010		Palmetto	5 months to be delivered 4/9/10
			Load to Onbase	18	10%	10%	4/23/2010		Betsy	13 months of images imported
			Verify images	18	30%	30%	4/30/2010		Amanda	13 months of images verified
			Hold for Iron Mountain	18	0%	0%	4/30/2010		Palmetto	7 months approved for destruction
			Destroyed	6	10%	10%	6/1/2010	5/22/2010	Iron Mtn.	6 months destroyed
	Totals		Total to complete	18	100%	100%				
2	WCC Closed File Scanning		Scan at WCC	14	45%	45%	7/1/2010		File room	12 months 2009 thru February 2010
			Verify images	3	45%	10%	7/30/2010		IT/Claims	Train Claims on QA process
			Hold for Iron Mountain	0	10%	0%			File room	
	Totals		Total to complete	14	100%	55%				
3	Phase II - Progress EDI/eCase	eCase	eCase	Attorneys	33%	33%	11/1/2009	11/1/2009	Duane	implemented
				Carriers	33%	33%	11/1/2009	11/1/2010	Duane	Implemented
				TPA	33%	0%	7/31/2010		TBD	After Focus groups input
	Totals				100%	55%				Modifications for Demo to Staff - facilitation
			Enhancements - Status dates		100%	90%	7/1/2010		Duane	Modifications for Demo to Staff - facilitation
			Enhancement - Attorney Add		100%		8/30/2010		Bravepoint	Modifications for Demo to Staff - facilitation
						0%				
4	Phase II - Coverage EDI		Historical load		60%	60%	1/4/2010	1/4/2010	Duane	Broken into pieces and run from server one day at a time. Need to run from 2/1 thru 2/15/2010
			Catch up on daily transactions		20%	20%		3/26/2010	Duane	Start automated process and verify
			Go live daily transactions		5%	5%		3/26/2010	Duane	Review
			Modification of user interface		10%	10%		5/1/2010	Roy	Need to develop
			training of Coverage staff		5%			5/1/2010	Amanda	
	Totals				100%	95%				
5	Phase II - Claims EDI		Rollout list	Dec-10					Duane/Amanda	deploy one carrier at a time. Need roll out list and implementation steps.
						0%				
	Totals									
				Office						
6a	Electronic Service Initiatives- Decision Orders	67-213	Electronic Decision Order	Huffstetter Williams	14%	14%	1/25/2010	1/25/2010	Amanda	
				Roche	14%	14%	2/25/2010	3/23/2010		
				Beck	14%	14%	4/1/2010	4/5/2010		
				Wilkerson	14%	14%	4/30/2010	4/12/2010		
				Barden	14%	14%	5/1/2010	6/3/2010		
				Lyndon	14%	14%	5/30/2010	6/16/2010		
	Totals				100%	84%	4/1/2010			
				Office						

# WCC IT Benchmarks and Metrics Worksheet

Period Ending: June

#	Key Projects	Regulation	Stage	Months	Weight%	% Complete	Due Date	Actual Date	Assigned to	Issues / Comments
6b	Electronic Service Initiatives-	67-213	Electronic Hearing Notices	Williams Huffstetler	13.57%	13.57%	7/1/2010	2/23/2010	Amanda	
				Roche	13.57%	13.57%	7/1/2010	2/18/2010		
				Beck	13.57%	13.57%	7/1/2010	1/29/2010		
				Wilkerson	13.57%	13.57%	7/1/2010	2/23/2010		
				Bardon	13.57%	13.57%	7/1/2010	2/17/2010		
				Lyndon	13.57%	13.57%	7/1/2010	2/3/2010		
			Revise Template		5%	5.00%	7/1/2010	5/1/2010	Amanda Duane	
Totals					100%	100%				
6c	Electronic Service Initiatives-	67-213	Review Process	began 4/7/10	25%	25%			Amanda	Notices printed in batch; different process from
	Appeal Notices		Revise Template		25%	25%			Amanda/Duane	hearing notices. More complex
			Development - Bravepoint		25%	0%			Amanda	required
			Training / Implementation		25%	0%				
Totals					100%	50%				
6d	Electronic Service Initiatives- IC	67-213	Review Process		25%	25%			Amanda	Notices printed in batch; different process from
	Notices		Revise Template		25%	25%			Amanda/Duane	hearing notices. More complex
			Development - Bravepoint		25%	0%	7/30/2010		Amanda	required
			Training / Implementation		25%	0%			Amanda	required
Totals					100%	50%				
6e	Electronic Service Initiatives- Fine	67-213	Develop Template		50%					same as D&O Process; need Progress template
	Orders Template		Training / Implementation		50%					
Totals					100%	0%				
6f	Electronic Service Initiatives-	67-213	Develop Template		50%					same as D&O Process; need Progress template
	Administrative Orders Template		Training / Implementation		50%					
Totals					100%	0%				
6g	Electronic Service Initiatives	67-213	Procure pdf software		10%					per Gary, move forward w/pdf software 4/7/10
	Consent Orders		Develop Process		40%				Betsy/Amanda	Receive PDF, need to sign and send out as
			Training / Implementation	Huffstetler	7%					
				Williams	7%					
				Roche	7%					
				Beck	7%					
				Wilkerson	7%					
				Bardon	7%					
				Lyndon	7%					
Totals					100%	0%				
6h	Electronic Service Initiatives - Clinch	67-213	Clinchers		100%	0%				similar to CO process
Totals					100%	0%				
6i	Electronic Service Initiatives - Fee P	67-213	Fee Petitions		100%	0%				similar to CO/Clincher process
Totals					100%	0%				
			Hearing requests 50, 52, 54, 21, 15III, 30							SFTP? Then automate import into OnBase?
6j	Electronic Service Initiatives -	67-211	Responses to Pleadings 51, 53, 55							
	Receipt of electronic pleadings									
Totals					100%	0%				

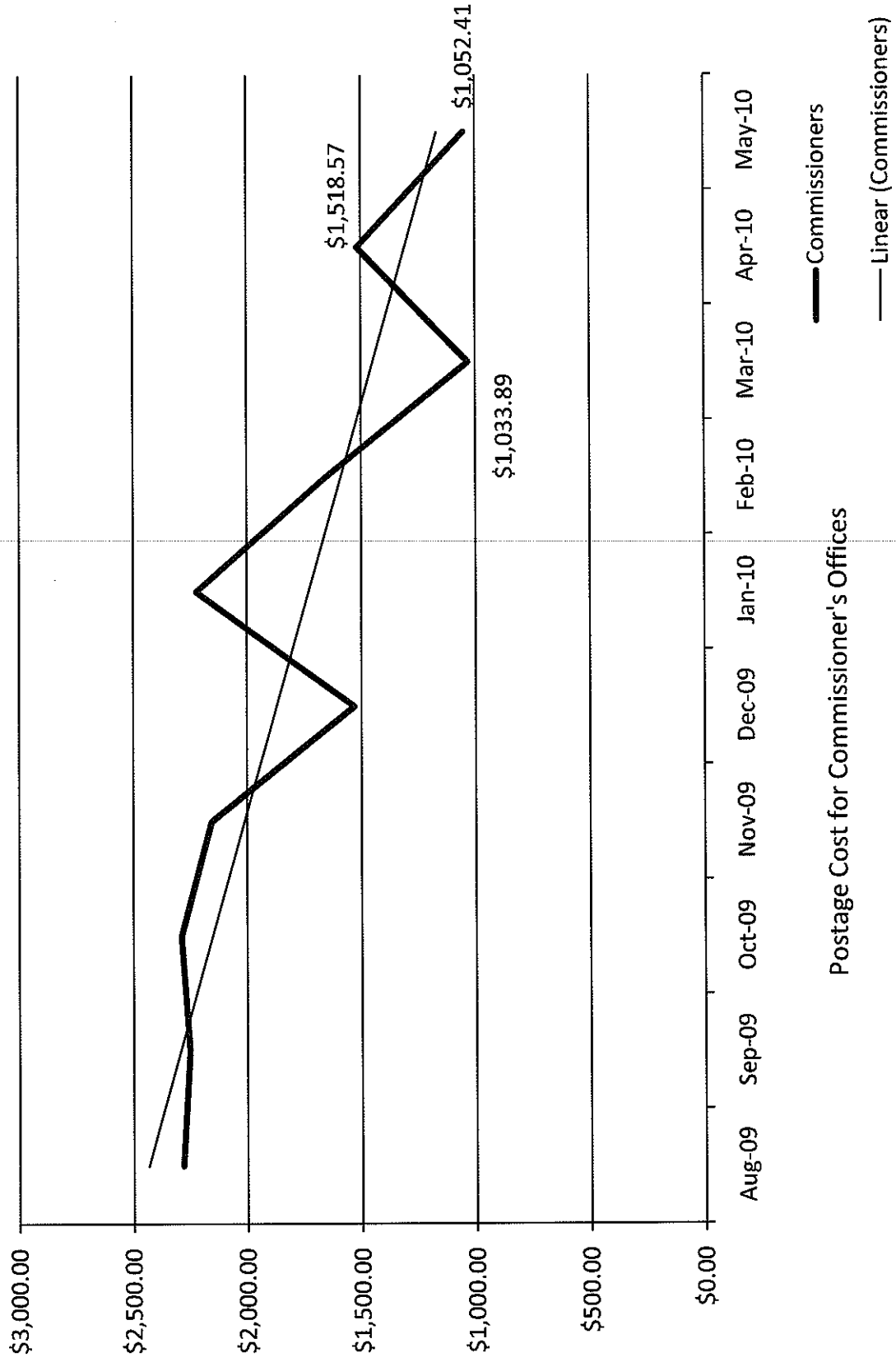
## WCC IT Benchmarks and Metrics Worksheet

Period Ending:		
June		

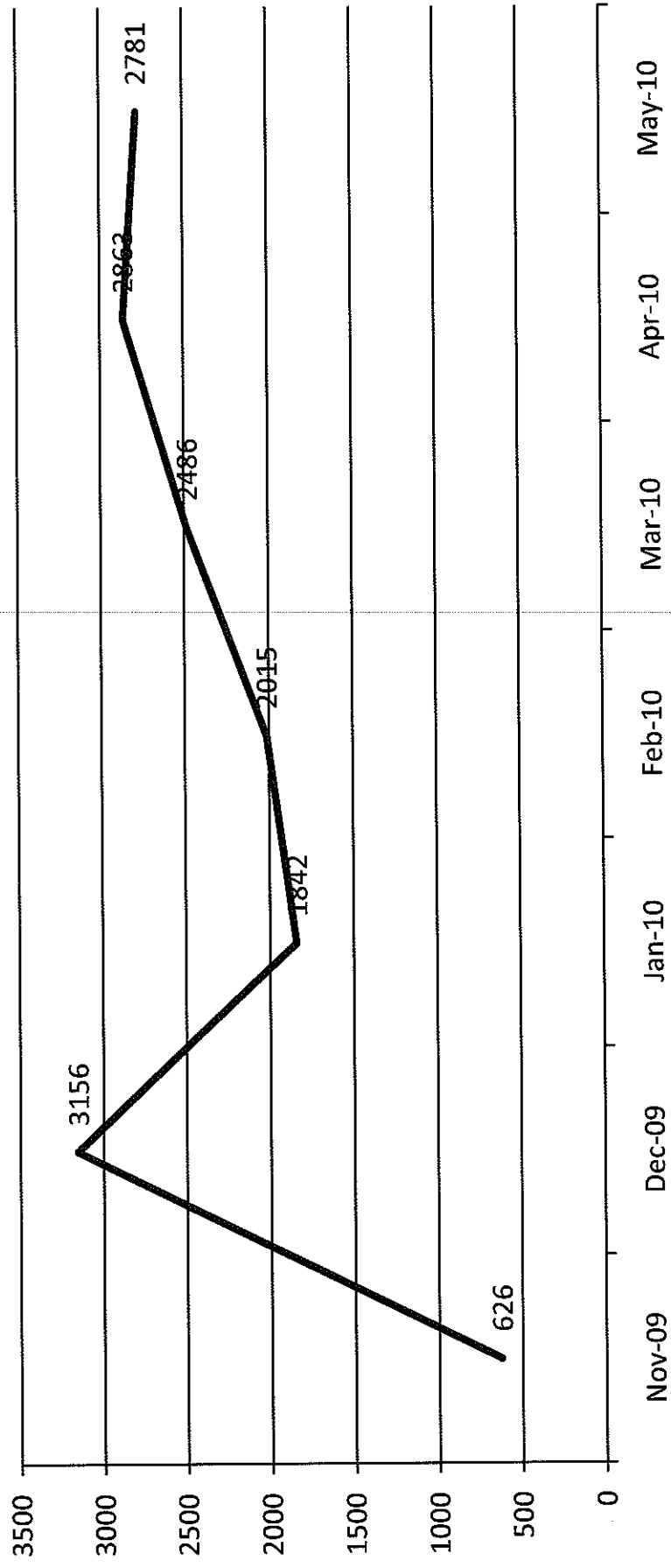
#	Key Projects	Regulation	Stage	Months	weight%	% complete	Due Date	Actual Date	Assigned to	Issues / Comments
6k	Electronic receipt of any form or doc	67-205								SIF? Then automate import into OnBase?
	Totals				100%	0%				
6l	12m - Revamp of current Minor Medical Reporting from Carriers	67-412								EDI Claims R.3
	Totals				100%	0%				



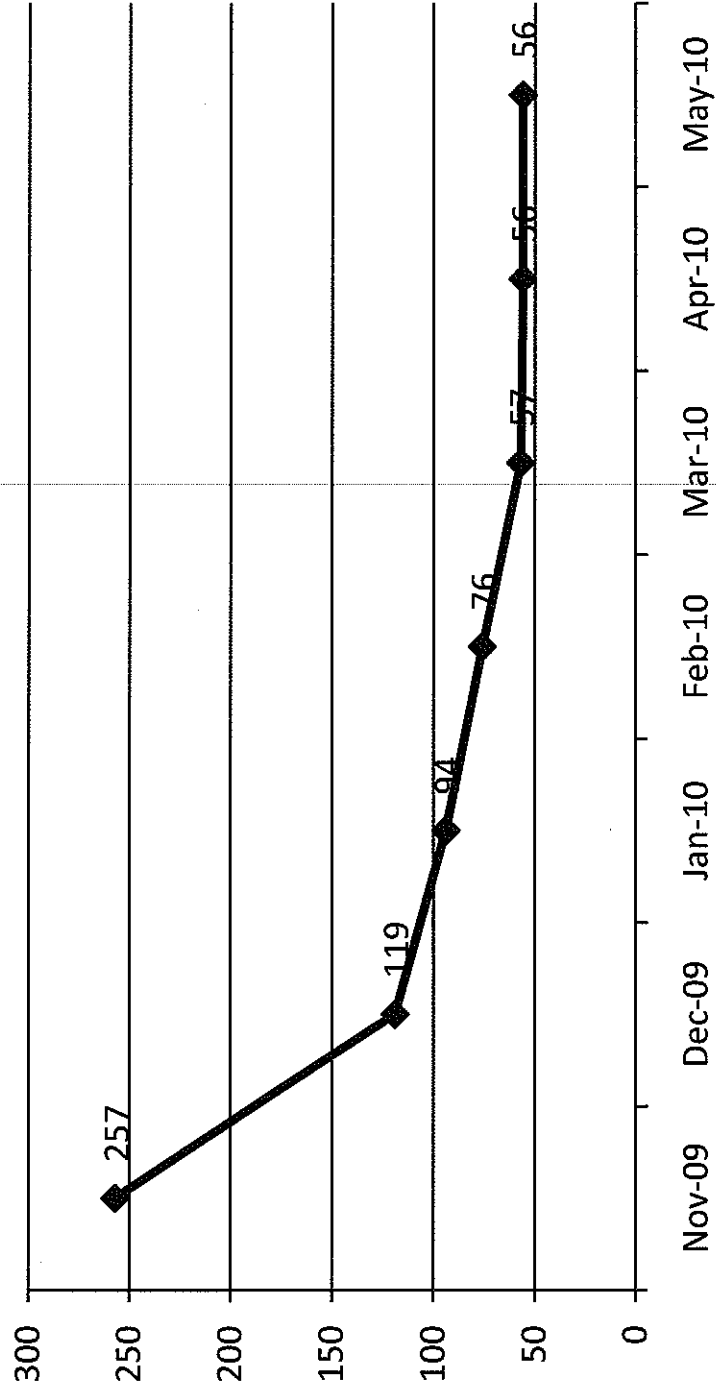
## Implementation of E-Notices



## eCase Queries Generated



## eCase Registered Users



Department of Insurance & Medical Services  
South Carolina Workers' Compensation Commission  
June 2010 Monthly Report

	July	August	September	October	November	December	January	February	March	April	May	June	2009 - 2010
<b>SELF INSURANCE</b>													
New Self-Insurers Approved	15	6	9	6	5	9	16	9	2	10	5		92
Self Insurance Tax Collected	\$17,377	\$206,283	\$1,608,330	\$14,376	\$63,799	\$321,117	\$101,279	\$86,408	\$1,979,522	\$410,406	\$33,967		\$4,842,865
<b>COMPLIANCE</b>													
Cases Active at Beginning of Period	334	391	418	396	357	318	297	239	419	432	389		
Cases Initiated	117	103	112	119	102	103	121	253	155	52	23		1260
Cases Closed	60	76	134	158	141	124	179	73	142	95	36		1218
Cases Active at End of Period	391	418	396	357	318	297	239	419	432	389	376		
Total Fines Assessed	\$136,475	\$206,976	\$82,567	\$112,195	\$68,532	\$95,485	\$93,571	\$126,085	\$118,040	\$69,809	\$2,620		\$1,112,355
- Employer wage / coverage screening	\$86,615	\$72,754	\$42,980	\$83,050	\$45,800	\$80,140	\$84,940	\$60,465	\$107,460	\$33,155	\$2,250		\$699,609
- Underlying claim / uninsured employer	\$38,160	\$105,022	\$39,587	\$23,795	\$17,122	\$15,345	\$8,631	\$60,620	\$10,580	\$36,654	\$370		\$355,886
- Random Investigation	\$11,700	\$29,200	\$0	\$5,350	\$5,610	\$0	\$0	\$5,000	\$0	\$0	\$0		\$56,860
Total Fines Collected	\$25,442	\$46,681	\$55,110	\$46,299	\$45,200	\$50,660	\$31,055	\$50,205	\$47,125	\$24,525	\$3,000		\$425,302
- Employer wage / coverage screening	\$22,867	\$37,546	\$36,470	\$20,450	\$29,900	\$30,575	\$23,525	\$36,750	\$42,775	\$21,150	\$3,000		\$305,008
- Underlying claim / uninsured employer	\$1,375	\$5,485	\$11,340	\$16,099	\$8,400	\$20,085	\$7,530	\$7,975	\$2,500	\$3,375	\$0		\$84,164
- Random Investigation	\$1,200	\$3,650	\$7,300	\$9,750	\$6,900	\$0	\$0	\$5,480	\$1,850	\$0	\$0		\$36,130
Fines Waived/Rescinded/Uncollectable	\$57,869	\$136,501	\$79,707	\$76,298	\$63,227	\$33,330	\$55,831	\$35,650	\$63,960	\$52,530	\$19,434		\$674,337
- Waived	\$57,869	\$98,212	\$50,160	\$57,398	\$35,775	\$25,280	\$34,751	\$20,300	\$10,760	\$35,030	\$0		\$425,535
- Rescinded	\$0	\$38,289	\$23,707	\$15,250	\$27,452	\$8,050	\$21,080	\$15,350	\$53,200	\$17,500	\$19,434		\$239,312
- Uncollectable	\$0	\$0	\$5,840	\$3,650	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$9,490
<b>COVERAGE &amp; ACCIDENT RPTG</b>													
Employers Withdrawing From the Act	3	5	5	7	3	3	6	1	6	5	1		45
Coverage Fines Assessed	\$47,800	\$55,900	\$46,200	\$48,800	\$54,800	\$41,200	\$35,600	\$123,800	\$0	\$0	\$46,200		\$500,300
Coverage Fines Collected	\$54,200	\$29,600	\$56,700	\$43,000	\$36,400	\$35,765	\$36,890	\$32,700	\$40,091	\$53,900	\$0		\$419,246
Coverage Fines Waived	\$7,300	\$5,400	\$8,400	\$8,000	\$7,100	\$15,400	\$14,300	\$11,390	\$15,090	\$3,200	\$1,400		\$96,980
Number of 12As Filed EDI	1,636	1,610	1,757	1,559	1,454	1,349	1,463	1,447	1,770	1,581	1,770		17,396
Number of 12As Filed Manually	630	432	491	462	382	371	396	378	359	363	359		4,623
Total Number of WCC Files Created	2,266	2,042	2,248	2,021	1,836	1,720	1,859	1,825	2,129	1,944	2,129		22,019
Number of Fatalities Filed on 12As	9	9	5	12	11	8	5	16	3	7	3		88
<b>MEDICAL SERVICES</b>													
Bills Pending at Beginning of Period	249	196	51	44	27	53	37	83	39	37	51		1061
Bills Received	275	38	77	51	86	46	118	94	92	105	79		
Bills to be Reviewed	524	234	128	95	113	99	155	177	131	142	130		1272
Bills Reviewed this Month	328	183	84	68	60	62	72	138	94	91	92		
Bills Pending at End of Period	196	51	44	27	53	37	83	39	37	51	38		

CLAIMS DEPARTMENT REPORT  
STATISTICS FOR FISCAL YEAR 2009-2010  
Prepared June 7, 2010

I. Claims Services Division

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Forms 15 for TTTP	2,165	2,218	2,204	1,979	1,829	1,742	1,906	1,957	2,426	2,078	2,159		22,663
Forms 16 for PP/Disf	68	496	376	250	335	367	251	268	332	326	262		3,331
Forms 18	4,099	4,958	4,596	5,304	3,930	4,690	5,271	4,778	6,201	5,707	4,773		54,307
Forms 20	1,257	1,356	1,069	1,306	1,133	1,146	969	907	1,766	1,102	1,062		13,073
Form 50 Claims Only	277	290	235	274	295	160	301	258	296	262	252		2,900
Form 61	811	815	713	798	716	764	901	705	866	717	765		8,571
Letters of Rep	161	249	235	249	423	503	977	149	144	136	93		3,319
Clinchers	860	903	778	943	743	871	925	860	956	924	1,093		9,856
Third Party Settlements	20	18	15	13	13	14	17	20	19	13	17		179
SSA Requests for Info	127	111	125	123	84	114	122	127	73	58	104		1,168
Cases Closed	2,141	2,213	2,275	2,780	2,201	2,300	2,174	2,485	3,014	3,047	2,356		26,986
Cases Reviewed	2,192	2,016	2,186	2,087	2,163	2,017	1,896	1,924	1,814	1,710	1,614		21,619

# CLAIMS DEPARTMENT REPORT

STATISTICS FOR FISCAL YEAR : 2009-2010

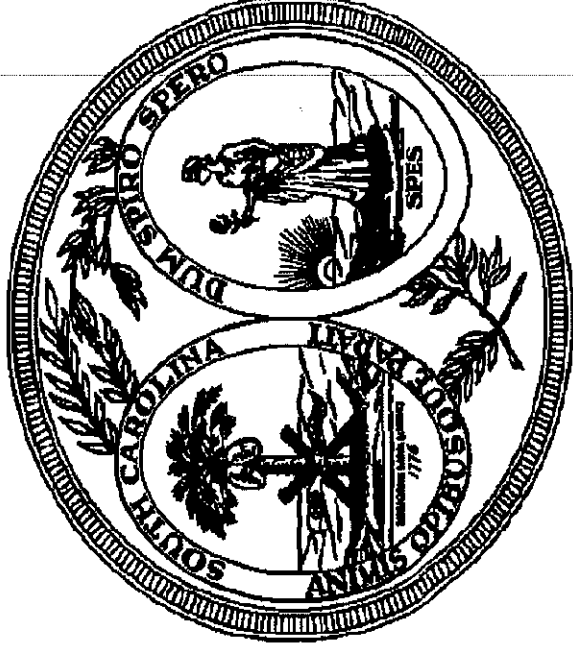
Prepared June 7, 2010

## II. Fines Assessed by Claims Department

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Number Assessed	317	828	211	573	134	544	126	1,644	1,618	1,669	1,246		8,910
Number Rescinded	133	64	88	46	98	67	68	166	323	283	244		1,580
Number Reduced	21	22	19	12	31	16	12	19	52	47	48		299
Number Paid	498	531	478	304	266	279	331	521	1,015	749	686		5,658
Number Outstanding	1,856	2,089	1,634	1,857	1,627	1,825	1,552	2,167	2,447	3,084	3,400		3,400
Total Amt. Assessed	\$77,100	\$156,600	\$54,350	\$119,600	\$43,150	\$117,800	\$31,800	\$355,550	\$336,100	\$352,300	\$250,400		\$1,894,750
Total Amt. Rescinded	\$27,636	\$15,050	\$18,550	\$10,000	\$19,000	\$13,200	\$15,850	\$31,070	\$62,075	\$57,750	\$45,700		\$315,881
Total Amt. Reduced	\$2,750	\$3,950	\$1,700	\$1,300	\$4,800	\$3,550	\$3,275	\$3,100	\$5,750	\$4,750	\$5,500		\$40,425
Total Amt. Paid	\$100,383	\$119,853	\$100,026	\$66,545	\$61,627	\$54,390	\$66,200	\$103,600	\$203,410	\$159,375	\$218,150		\$1,253,559
Total Outstanding	\$341,419	\$359,166	\$293,240	\$334,995	\$292,718	\$339,378	\$285,853	\$492,483	\$557,348	\$687,773	\$734,610		\$734,610

\*\*May collected figure included payments through 6/11/2010\*\*

# **SCWCC Judicial Report**



**May 2010**

# SCWCC Judicial Report

## District 1 (Greenville)

Month	Commissioner	Cases Assigned	Hearings Held	D&O Served	Form 16's Approved	Admn. Orders Served	Clincher Conf.	
							Approved	Disapproved
Jul-09	Huffstetler	113	16	15	4	32	13	1
Aug-09	Huffstetler	91	15	15	4	28	17	2
Sep-09	Barden	105	20	19	2	49	15	1
Oct-09	Barden	125	33	18	2	49	20	0
Nov-09	Beck	112	12	9	5	30	10	1
Dec-09	Beck	113	17	17	7	39	12	2
Jan-10	Wilkerson	115	23	12	5	28	24	0
Feb-10	Wilkerson	95	28	23	3	54	13	0
Mar-10	Lyndon	118	27	29	7	42	17	0
Apr-10	Lyndon	108	30	23	11	38	14	1
May-10								
Jun-10								
<b>Totals</b>	<b>1095</b>	<b>221</b>	<b>180</b>	<b>50</b>	<b>389</b>	<b>155</b>	<b>8</b>	

## District 2.(Anderson)

Month	Commissioner	Cases Assigned	Hearings Held	D&O Served	Form 16's Approved	Admn. Orders Served	Clincher Conf. Approved	Clincher Conf. Disapproved
Jul-09	Barden	102	19	25	4	46	11	0
Aug-09	Barden	68	24	26	1	47	19	4
Sep-09	Beck	73	14	30	11	54	13	0
Oct-09	Beck	86	11	22	4	40	17	2
Nov-09	Lyndon	91	21	32	8	42	11	1
Dec-09	Lyndon	132	31	29	9	46	11	1
Jan-10	Williams	94	28	13	3	44	11	0
Feb-10	Williams	111	40	23	3	44	8	0
Mar-10	Huffstetler	87	17	17	6	45	9	2
Apr-10	Huffstetler	81	12	13	6	18	15	2
May-10								
Jun-10								
<b>Totals</b> <b>FY 2009-2010</b>		<b>925</b>	<b>217</b>	<b>230</b>	<b>55</b>	<b>426</b>	<b>125</b>	<b>12</b>



# SCWCC Judicial Report

## District 3 (Orangeburg)

Month	Commissioner	Cases Assigned	Hearings Held	D&O Served	Form 16's Approved	Admin. Orders Served	Clincher Conf. Approved	Clincher Conf. Disapproved
Jul-09	Wilkerson	105	15	26	4	40	6	0
Aug-09	Wilkerson	73	23	26	0	34	16	0
Sep-09	Huffstetler	101	29	10	4	52	14	0
Oct-09	Huffstetler	126	22	28	4	72	15	0
Nov-09	Williams	108	29	27	5	55	6	0
Dec-09	Williams	109	20	26	4	50	15	0
Jan-10	Lyndon	125	21	23	7	48	9	0
Feb-10	Lyndon	127	37	36	5	42	16	0
Mar-10	Roche	113	16	32	0	69	10	0
Apr-10	Roche	89	17	15	0	21	19	0
May-10								
Jun-10								
<b>Totals</b>								
<b>FY 2009-2010</b>	<b>1076</b>	<b>229</b>	<b>249</b>	<b>33</b>	<b>483</b>	<b>126</b>	<b>0</b>	<b>0</b>

## District 4 (Charleston)

Month	Commissioner	Cases Assigned	Hearings Held	D&O Served	Form 16's Approved	Admin. Orders Served	Clincher Conf. Approved	Clincher Conf. Disapproved
Jul-09	Willaims	199	41	20	4	59	13	0
Aug-09	Willaims	95	39	26	5	44	14	0
Sep-09	Roche	143	15	21	10	33	11	0
Oct-09	Roche	150	25	22	2	80	9	1
Nov-09	Wilkerson	179	24	22	6	45	12	0
Dec-09	Wilkerson	141	28	30	6	74	10	0
Jan-10	Beck	136	17	6	6	30	4	1
Feb-10	Beck	158	25	15	5	56	15	2
Mar-10	Williams	143	40	34	0	55	18	0
Apr-10	Williams	131	37	27	0	63	11	2
May-10								
Jun-10								
<b>Totals</b>								
<b>FY 2009-2010</b>	<b>1475</b>	<b>291</b>	<b>223</b>	<b>44</b>	<b>539</b>	<b>117</b>	<b>6</b>	<b>6</b>

# SCWCC Judicial Report

## District 5 (Florence)

Month	Commissioner	Cases Assigned	Hearings Held	D&O Served	Form 16's Approved	Admin. Orders Served		Clincher Conf.	
						Approved	Disapproved	Approved	Disapproved
Jul-09	Roche	156	26	17	3	41	17	0	
Aug-09	Roche	99	25	7	0	19	22	0	
Sep-09	Lyndon	107	41	27	7	38	18	1	
Oct-09	Lyndon	162	30	33	7	41	14	1	
Nov-09	Barden	112	22	32	7	57	3	3	
Dec-09	Barden	120	21	17	0	35	10	3	
Jan-10	Huffstetler	138	23	27	6	69	14	4	
Feb-10	Huffstetler	132	18	20	6	52	17	1	
Mar-10	Wilkerson	133	19	27	3	64	17	0	
Apr-10	Wilkerson	104	23	24	2	41	22	0	
May-10									
Jun-10									
Totals FY 2009-2010		1263	248	231	41	457	154	13	

## District 6 (Spartanburg)

Month	Commissioner	Cases Assigned	Hearings Held	D&O Served	Form 16's Approved	Adm'n. Orders Served	Clincher Conf. Approved	Clincher Conf. Disapproved
Jul-09	Lyndon	140	32	21	7	42	27	0
Aug-09	Lyndon	99	23	26	7	39	24	1
Sep-09	Williams	162	41	29	3	48	20	2
Oct-09	Williams	129	19	21	6	32	16	0
Nov-09	Roche	138	20	14	0	39	16	0
Dec-09	Roche	127	19	20	1	28	11	0
Jan-10	Barden	119	19	18	4	56	4	1
Feb-10	Barden	119	23	19	3	42	26	1
Mar-10	Beck	98	13	32	3	73	15	1
Apr-10	Beck	72	16	16	5	28	23	3
May-10								
Jun-10								
Totals FY 2009-2010		1203	225	216	39	427	182	9

# SCWCC Judicial Report

## District 7 (Richland)

Month	Commissioner	Cases Assigned	Hearings Held	D&O Served	Form 16's Approved	Admin. Orders Served	Clincher Conf. Approver Conf.	Clincher Conf. Disapproved
Jul-09	Beck	140	18	1	2	26	11	2
Aug-09	Beck	83	24	24	4	41	34	3
Sep-09	Wilkerson	149	45	9	9	27	12	0
Oct-09	Wilkerson	118	13	24	5	57	12	0
Nov-09	Huffstetler	188	47	23	4	82	23	4
Dec-09	Huffstetler	159	19	21	6	33	10	1
Jan-10	Roche	166	23	23	0	64	15	1
Feb-10	Roche	163	21	9	2	17	21	1
Mar-10	Barden	132	35	25	0	42	17	0
Apr-10	Barden	144	21	24	0	34	14	0
May-10								
Jun-10								
<b>Totals</b>		<b>1442</b>	<b>266</b>	<b>183</b>	<b>32</b>	<b>423</b>	<b>169</b>	<b>12</b>
<b>FY 2009-2010</b>								

# Pleadings Filed

Month	Forms 50, 52, 54	Forms 51, 53, 57	Form 15 Sect. III	Form 21	Form 16	Form 40	Motions	Clincher Conf. Requested	Informal Conf. Requester	Mediations	Form 30	FC Orders Requested	FC Orders Served
Jul-09	786	633	1	400	6	45	74	167	892	14	56	43	37
Aug-09	640	704	5	328	4	61	93	114	503	2	46	51	29
Sep-09	869	580	8	495	4	70	116	132	580	4	45	24	30
Oct-09	660	631	3	339	41	55	65	102	495	5	58	46	20
Nov-09	718	647	0	295	98	67	82	111	464	3	55	17	44
Dec-09	739	598	9	326	100	42	82	129	335	54	43	16	45
Jan-10	598	503	2	370	65	32	69	101	432	2	45	26	28
Feb-10	665	536	3	319	63	43	86	105	439	1	44	41	20
Mar-10	759	669	4	358	87	0	107	131	588	1	66	23	23
Apr-10	634	521	0	273	80	0	92	103	380	201	50	20	35
May-10													
Jun-10													
Totals FY 2009-2010	7068	6022	35	3503	548	415	866	1195	5108	287	508	307	311

**CLAIMS DEPARTMENT REPORT**  
**STATISTICS FOR FISCAL YEAR : 2009-2010**  
 Prepared June 7, 2010

**I. Claims Services Division**

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Forms 15 for TT/TP	2,165	2,218	2,204	1,979	1,829	1,742	1,906	1,957	2,426	2,078	2,159		22,663
Forms 16 for PP/Disf	68	496	376	250	335	367	251	268	332	326	262		3,331
Forms 18	4,099	4,958	4,596	5,304	3,930	4,690	5,271	4,778	6,201	5,707	4,773		54,307
Forms 20	1,257	1,356	1,069	1,306	1,133	1,146	969	907	1,766	1,102	1,062		13,073
Form 50 Claims Only	277	290	235	274	295	160	301	258	296	262	252		2,900
Form 61	811	815	713	798	716	764	901	705	866	717	765		8,571
Letters of Rep	161	249	235	249	423	503	977	149	144	136	93		3,319
Clinchers	860	903	778	943	743	871	925	860	956	924	1,093		9,856
Third Party Settlements	20	18	15	13	13	14	17	20	19	13	17		179
SSA Requests for Info	127	111	125	123	84	114	122	127	73	58	104		1,168
Cases Closed	2,141	2,213	2,275	2,780	2,201	2,300	2,174	2,485	3,014	3,047	2,356		26,986
Cases Reviewed	2,192	2,016	2,186	2,087	2,163	2,017	1,896	1,924	1,814	1,710	1,614		21,619

# CLAIMS DEPARTMENT REPORT

STATISTICS FOR FISCAL YEAR : 2009-2010

Prepared June 7, 2010

## II. Fines Assessed by Claims Department

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Number Assessed	317	828	211	573	134	544	126	1,644	1,618	1,669	1,246		8,910
Number Rescinded	133	64	88	46	98	67	68	166	323	283	244		1,580
Number Reduced	21	22	19	12	31	16	12	19	52	47	48		299
Number Paid	498	531	478	304	266	279	331	521	1,015	749	686		5,658
Number Outstanding	1,856	2,089	1,634	1,857	1,627	1,825	1,552	2,167	2,447	3,084	3,400		3,400
Total Amt. Assessed	\$77,100	\$156,600	\$54,350	\$119,600	\$43,150	\$117,800	\$31,800	\$355,550	\$336,100	\$352,300	\$250,400		\$1,894,750
Total Amt. Rescinded	\$27,636	\$15,050	\$18,550	\$10,000	\$19,000	\$13,200	\$15,850	\$31,070	\$62,075	\$57,750	\$45,700		\$315,881
Total Amt. Reduced	\$2,750	\$3,950	\$1,700	\$1,300	\$4,800	\$3,550	\$3,275	\$3,100	\$5,750	\$4,750	\$5,500		\$40,425
Total Amt. Paid	\$100,383	\$119,853	\$100,026	\$66,545	\$61,627	\$54,390	\$66,200	\$103,600	\$203,410	\$159,375	\$218,150		\$1,253,559
Total Outstanding	\$341,419	\$359,166	\$293,240	\$334,995	\$292,718	\$339,378	\$285,953	\$492,483	\$557,348	\$687,773	\$734,610		\$734,610

\*\*May collected figure includes payments through 6/1/2010\*\*\*

## **Executive Director's Report June 21, 2010**

### **Fines and Assessments Aging Report**

The attached Fines and Assessments Aging Report reflects the number and amount of fines assessed for the ten month period in FY 2009-10.

Form 18 fines – A temporary employee was employed February 1, 2010 to begin assessing the Form 18 fines on a daily basis. Previously we were assessing these fines every two months. We collected a total of \$618,778 for the period February 1 through June 15. The additional revenues collected from February 1 – June 15 totaled \$370,076. We projected a \$400,000 increase. During the same period we incurred expenses totaling \$5,104 in salary and benefits for the efforts, netting the agency \$364,972 in additional revenues.

### **Advisory Committee – Medical Fee Schedule**

The Advisory Committee met on May 14<sup>th</sup> and discussed the position papers submitted by the participants. The Committee is scheduled to meet on June 18, 2010 for final deliberations. The Committee's schedule calls for their report to be presented to the Commission at the Business Meeting in July.

### **Constituent Contacts**

The Division of Public Affairs received forty-three calls this month from constituents. One was from the Office of the Governor and two were from the offices of legislators. There were nineteen pro-se claimants that contacted the division requesting information about their rights and responsibilities. Form filing requirements and the procedure for releasing an attorney were the most frequently asked questions. Written correspondence received consisted of two letters and twenty-five emails. When asked the source of reference for contacting the Division of Public Affairs the majority indicated that they received contact information from the Commission's website. Ms. Neese met with two claimants who needed assistance completing the Form 50.

Fines and Assessments Aging Report  
Monthly Totals

Page

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6/16/2010

Summary All Depts.

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May
Total	\$ 1,004,802	\$ 1,138,302	\$ 974,036	\$ 1,002,360	\$ 914,705	\$ 960,573	\$ 897,638	\$ 1,232,366	\$ 1,227,867	\$ 1,269,996	\$ 1,503,275
Count	2,947	3,362	2,814	3,009	2,756	2,930	2,654	4,017	3,873	4,098	5,371
> 91 Days	\$ 560,507	\$ 539,385	\$ 547,490	\$ 540,456	\$ 614,517	\$ 604,383	\$ 635,036	\$ 588,513	\$ 565,038.65	\$ 551,956	\$ 746,751
Count	1,932	1,692	1,672	1,576	1,767	1,670	1,764	1,515	1,415	1,313	2,019
61-90 Days	\$ 59,638	\$ 108,056	\$ 68,630	\$ 150,791	\$ 38,516	\$ 89,265	\$ 38,799	\$ 72,576	\$ 272,50	\$ 201,431	\$ 170,816
Count	103	264	93	408	78	328	110	251	52	719	693
31-60 Days	\$ 164,637	\$ 89,930	\$ 224,768	\$ 70,272	\$ 134,187	\$ 68,508	\$ 109,708	\$ 67,390	\$ 328,812	\$ 183,116	\$ 281,106
Count	499	206	654	171	497	199	390	156	1,293	717	1,178
< 30 days	\$ 220,020	\$ 400,930	\$ 133,147	\$ 240,841	\$ 127,485	\$ 198,417	\$ 114,095	\$ 503,887	\$ 306,766	\$ 333,493	\$ 304,602
Of Fines Over 90 Days Old											
Orders	\$ 40,550	\$ 22,270	\$ 21,045	\$ 19,245	\$ 18,645	\$ 17,625	\$ 16,800	\$ 12,990	\$ 9,220	\$ 8,585	\$ 8,585
Count	246	153	144	132	127	121	118	93	65	58	58
Judgments	\$ 213,746	\$ 213,166	\$ 203,804	\$ 203,604	\$ 202,984	\$ 202,224	\$ 202,224	\$ 201,804	\$ 201,294	\$ 201,294	\$ 201,174
Count	606	602	547	545	544	541	541	539	538	538	537

Claims	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May
Division Total	\$ 439,496	\$ 509,639	\$ 417,077	\$ 459,026	\$ 403,106	\$ 447,026	\$ 394,941	\$ 610,061	\$ 655,980	\$ 787,458	\$ 1,003,738
Count	2,262	2,575	2,099	2315	2029	2,246	1,943	2,998	3200	3807	4873
> 91 Days	\$ 298,710	\$ 246,452	\$ 256,027	\$ 247,476	\$ 286,506	\$ 268,126	\$ 288,141	\$243,961	\$ 232,280	\$ 219,708	\$ 357,138
Count	1,696	1,401	1,434	1341	1529	1,427	1,515	1,283	1197	1124	1774
61-90 Days	\$ 5,600	\$ 43,236	\$ 19,900	\$ 82,100	\$ 10,050	\$ 52,500	\$ 13,100	\$ 45,050	\$ 11,800	\$ 136,650	\$ 142,800
Count	22	217	51	367	35	257	40	218	32	647	685
31-60 Days	\$ 79,336	\$ 30,300	\$ 112,400	\$ 12,050	\$ 72,500	\$ 18,750	\$ 63,600	\$19,700	\$ 175,200	\$ 143,750	\$ 247,600
Count	395	75	518	44	355	63	301	57	829	703	1169
< 30 days	\$ 55,850	\$ 189,650	\$ 28,750	\$ 117,400	\$ 34,050	\$ 107,650	\$ 30,100	\$301,350	\$ 236,700	\$ 287,350	\$ 256,200
Count	149	882	96	563	110	499	87	1,440	1142	1333	1245
Of Fines Over											
Orders	\$ 40,550	\$ 22,270	\$ 21,045	\$ 19,245	\$ 18,645	\$ 17,625	\$ 16,800	\$ 12,990	\$ 9,220	\$ 8,585	\$ 8,585
Count	246	153	144	132	127	121	118	93	65	58	58
Judgments	\$ 107,040	\$ 106,460	\$ 97,098	\$ 96,898	\$ 96,278	\$ 95,518	\$ 95,518	\$ 95,098	\$ 94,588	\$ 94,588	\$ 94,468
Count	553	549	494	492	491	488	488	486	485	485	484

[illegible]



Coverage	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May
Division Total	\$ 101,115	\$ 141,670	\$ 111,135	\$ 107,190	\$ 118,490	\$ 108,525	\$ 92,935	\$ 172,445	\$ 117,064	\$ 33,057	\$ 77,857
Count	530	627	515	496	553	507	435	838	566	136	360
> 91 Days	\$ 22,815	\$ 54,570	\$ 35,135	\$ 34,790	\$ 34,890	\$ 32,925	\$ 31,735	\$26,445	24355	\$ 20,755	\$ 32,257
Count	137	191	135	134	135	129	129	108	102	74	132
61-90 Days	\$ 13,600	\$ 6,500	\$ 6,800	\$ 6,000	\$ 4,200	\$ 11,200	\$ 11,800	\$ 4,200	3000	\$ 12,302	\$ -
Count	69	33	34	30	21	56	59	21	15	62	0
31-60 Days	\$ 16,900	\$ 25,000	\$ 23,000	\$ 17,600	\$ 24,600	\$ 23,600	\$ 13,800	\$18,000	\$ 89,709	\$ -	\$ -
Count	85	125	115	88	123	118	69	90	449	0	0
< 30 days	\$ 47,800	\$ 55,600	\$ 46,200	\$ 48,800	\$ 54,800	\$ 40,800	\$ 35,600	\$ 123,800	\$ -	\$ -	\$ 45,600
Count	239	278	231	244	274	204	178	619	0	0	228
Of Fines Over 90 Days Old											
Orders											
Count											
Judgments											
Count											

Judicial	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May
Division Total	\$ 6,933	\$ 6,316	\$ 16,647	\$ 15,670	\$ 12,529	\$ 12,947	\$ 11,002	\$ 10,870	\$ 8,880	\$ 10,782	\$ 2,795
Count	11	10	61	53	38	41	33	32	25	28	15
> 91 Days	\$ 6,150	\$ 5,533	\$ 5,533	\$ 5,533	\$ 6,316	\$ 9,107	\$ 8,721	\$9,007	7734.33	\$ 7,548	\$ 1,491
Count	10	9	9	9	10	20	20	22	18	17	8
61-90 Days	\$ 783	\$ -	\$ -	\$ 783	\$ 4,036	\$ 945	\$ 659	\$ 186	0	\$ 559	\$ 186
Count	1	0	0	1	16	5	4	1	0	3	1
31-60 Days	\$ -	\$ -	\$ 783	\$ 6,917	\$ 1,132	\$ 1,218	\$ 1,118	0	\$ 559	\$ 586	\$ 186
Count	0	0	1	30	6	7	6	0	3	4	1
< 30 days	\$ 783	\$ 783	\$ 10,330	\$ 2,436	\$ 1,045	\$ 1,677	\$ 505	\$ 1,677	\$ 586	\$ 2,089	\$ 932
Count	1	1	51	13	6	9	3	9	4	4	5

**TO: Gary M. Cannon, Executive Director**

**FROM: Al McCutcheon**

**DATE: June 16, 2010**

**RE: Outstanding Fines Status**

The following is the requested status of outstanding fines in the Compliance and Coverage Divisions of the Insurance and Medical Services Department:

### **Compliance**

There are two categories for Compliance fines: cases with underlying claims; and cases without underlying claims. Cases with underlying claims are those cases in which a claim has been filed but there is no record of the employer having coverage. Cases with no underlying claims are the cases where employers are discovered to have no coverage through the search of the Employment Security Commission records or a random coverage check.

The procedure for collection of fines is as follows:

1. Employers suspected of not having insurance are sent a letter requesting verification they have coverage and are given 14 days to respond. Failure to respond and to immediately acquire insurance will result in fines being assessed at \$1.00 per day for each employee, a minimum of \$10.00 per day and a maximum of \$100.00 per day.

**Twenty violation letters were issued during the month of May.**

2. For cases without an underlying claim, if the employer immediately comes into compliance after the initial notification, the assessed fine is \$750 for 10 or less employees and \$1,000 for 11-20 employees.

**Ten compliance agreements were received during the month of May.**

3. If there is no response and we can prove the employer is subject to the Workers' Compensation Act, the Compliance Division subpoenas the employer to an Order and Rule to Show Cause hearing. These hearings are scheduled every 30 days.

**Thirty-nine subpoenas were issued in May. The next Order and Rule to Show Cause hearing is scheduled for June 30, 2010.**

4. Along with the subpoena, the employer is provided a letter offering the opportunity to settle in lieu of attending the hearing. However, if the employer does not settle, and the employer is found to be subject to the Act at the hearing, an order is issued finding the employer in violation of the Act. In most instances, the order stipulates maximum fines and penalties. Orders are issued within 30 days after the hearing.

**One order resulting from the April 27, 2010 Order and Rule to Show Cause hearing was published in May.**

5. If there is no response to the order, a civil judgment is filed within 45 days.

**No civil judgments were filed during the month of May.**

6. Further contact with the employer (telephone and letter) is attempted by the Director of Compliance. If the employer remains willfully uninsured, the Director of Compliance files a criminal complaint with the jurisdictional magistrate. This new procedure for the Department has yet to be finalized with legal counsel.

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## **Coverage**

There are three types of fines assessed on carriers by the Coverage Division:

- A. Late filing for policies not received within 30 days of the policies' effective date.
- B. Failure of the carrier to provide a FEIN on the policy.
- C. 12M Minor Medical Fines

In January - March 2010, approximately 200 carriers were sent a final notice on fines over 90 days old. Carriers were advised that failure to pay outstanding fines would result in a subpoena being issued requiring attendance at an Order and Rule to Show Cause Hearing. Initially, these carriers owed \$207,375 in fines over 90 days old. This total has been reduced to \$51,208 as of June 15, 2010.

Fines Collected Years 2007, 2008, 2009, 2010

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
2007	21,620	34,891	36,520	35,339	45,785	36,760	46,555	68,018	49,261	58,934	45,203	40,261
2008	48,613	38,805	45,167	34,710	40,525	79,055	67,769	51,195	65,230	59,817	37,309	39,583
2009	37,080	44,750	35,960	49,842	93,182	65,351	100,383	119,853	100,026	66,565	61,627	54,390
2010	66,200	103,600	203,410	159,375	218,150							

\*\*May collected figure included payments through 6/11/2010\*\*

Fine Report for February, March, April and May 2010

	Feb	March	April	May
Total Amt assessed	\$ 359,450	\$ 335,710	\$352,300	\$250,400
Total # fines assess	1,750	1,658	1,669	1,246
Total amt collected	\$ 103,800	\$ 203,410	\$ 159,375	\$218,150 **
Total fines collected	513	1,045	749	1,081

**Form 18's**

Amt fines assess daily	\$339,200	\$308,400	\$284,500	\$206,400
Amt fines assessed file review	\$ 5,200	\$ 4,400	\$24,400	\$ 9,600

Total amount Assessed	\$344,400	\$304,000	\$308,900	\$216,000
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# fines assess daily	1,667	1,518	1,412	1,053
# fines assess file review	8	6	31	16
Total fines assessed	1,675	1,524	1443	1,069

Amt collected	\$ 80,200	\$ 176,100	\$ 141,050	\$185,900 **
# fines collected	364	841	644	894 **

**All other fines assessed**

**(Form 12-A, Form 15, Form 17, Form 19, denial letter, Form 20, failure to respond)**

Total amt assessed	\$ 15,050	\$ 27,310	\$ 43,400	\$33,000
# fines assessed	75	135	226	177
Total amt paid	\$ 23,600	\$ 27,310	\$ 18,325	\$32,250 **
# fines collected	149	204	105	187 **

**Figures with a double asterisk are fines collected May 1 through June 11**

The dollar amount of fines assessed and collected for each form for May 1 through June 11, 2010.

The number of fines assessed and collected, for each form, are in parenthesis.

	<u>Assessed</u>	<u>Collected</u>
Form 12A -	\$ 14,000.00 (70)	\$ 5,600.00 (39)
Form 15 Section I -	\$ 9,400.00 (40)	\$ 10,400.00 (49)
Form 15 Section II -	\$ 4,000.00 (20)	\$ 4,500.00 (24)
Form 15 S -	\$ 1,400.00 (7)	\$ 800.00 (4)
Form 17	\$ 600.00 (3)	\$ 1,700.00 (9)
Form 18 -	\$ 216,000.00 (1,069)	\$ 185,900.00 (894)
Form 19 -	\$ 800.00 (16)	\$ 250.00 (6)
Denial letter -	\$ 1,800.00 (9)	\$ 1,200.00 (7)
Failure to respond -	\$ 2,400.00 (12)	\$ 5,300.00 (29)
Failure to pay Orig fine	0	\$ 500.00 (5)
Form 20	0	\$ 1,300.00 (9)
Form 51	0	\$ 700.00 (6)
<hr/>		
TOTAL -	\$ 250,400 (1,246)	\$ 218,500 (1,081)

The collected figures are invoices that were satisfied as of June 11, 2010. So the figures include May 1, 2010 through June 11, 2010. This was because we held the checks received from May 1, 2010 through June 10, 2010.

TO: Gary M. Cannon, Executive Director

FROM: Gregory S. Line  
Director of Claims

DATE: June 14, 2010

RE: Claims  
Outstanding fine status

Below is a list of twenty seven carriers that were sent a Second and Final Notice of fines Assessment on January 4, 2010.

1. Travelers Casualty & Ins. Co.	
a. Beginning bal	\$ 13,172.66
b. Bal as of 6/14/10	\$ 2,000.00
2. State Farm First & Casualty	
a. Beginning bal	\$ 4,000.00
b. Bal as of 6/110	\$ 600.00
3. Valley Forge Ins. Co.	
a. Beginning bal	\$ 300.00
b. Bal as of 6/14/10	\$ 100.00
4. Sentry Select Ins. Co.	
a. Beginning bal	\$ 510.00
b. Bal as of 6/14/10	\$ 510.00
5. Sentry Insurance A Mutual Co.	
a. Beginning bal	\$ 7,025.00
b. Bal as of 6/14/10	\$ 2,825.00
6. American States Ins. Co.	
a. Beginning bal	\$ 1,295.00
b. Bal as of 6/14/10	\$ 200.00
7. PA Manufacturers Assn. Ins. Co.	
a. Beginning bal	\$ 800.00
b. Bal as of 6/14/10	\$ 200.00
8. Farmington Casualty Co.	
a. Beginning bal	\$ 1,200.00
b. Bal as of 6/14/10	\$ 400.00
9. Midwest Employers Casualty Co.	
a. Beginning bal	\$ 900.00
b. Bal as of 6/14/10	\$ 700.00
10. Rollins, Inc.	
a. Beginning bal	\$ 500.00
b. Bal as of 6/14/10	\$ 500.00
11. Premier Group Ins. Co.	
a. Beginning bal	\$ 900.00
b. Bal as of 6/14/10	\$ 200.00

TO: Gary M. Cannon, Executive Director  
FROM: Gregory S. Line  
DATE: June 14, 2010  
RE: Claims  
Outstanding Fines Status

Below is the status of the nine groups of carriers with 48 companies that were sent a Second and Final Notice of fines Assessment on July 24, 2009.

1. Insurance Company of North America
  - a. Beginning bal \$ 28,580
  - b. Bal as of 6/14/10 \$ 600
2. AIG
  - a. Beginning bal \$ 56,431
  - b. Bal as of 6/14/10 \$ 3,300
3. Federal Insurance Company
  - a. Beginning bal \$ 4,500
  - b. Bal as of 6/14/10 \$ 1,500
4. Liberty Mutual Group
  - a. Beginning bal \$ 22,750
  - b. Bal as of 6/14/10 \$ 200
5. Old Republic Ins. Co.
  - a. Beginning bal \$ 4,225
  - b. Bal as of 6/14/10 \$ 400
6. Travelers Property & Casualty Company
  - a. Beginning Bal \$ 4,160
  - b. Bal as of 6/14/10 \$ 400
- 7.. American Casualty Co. of Rdg PA
  - a. Beginning Bal \$ 5,160
  - b. Bal as of 6/14/10 \$ 725
8. Twin City Fire Insurance Co.
  - a. Beginning Bal \$ 18,315
  - b. Bal as of 6/11 10 \$ 1,800
9. Delhaize America, Inc.
  - a. Beginning Bal \$ 2,700
  - b. Bal as of 6/14/10 \$ 0



TO: Gary M. Cannon, Executive

FROM: Gregory S. Line  
Director of Claims

DATE: June 14, 2010

RE: Claims  
Outstanding Fines Status

Below is a list of nineteen carriers that were sent a Second and Final Notice of fines Assessment on October 30, 2009

1. Zurich American Ins. Co.
  - a. Beginning bal \$ 29,167.66
  - b. Bal as of 6/14/10 \$ **800.00**
- . Chubb Indemnity Ins. Co.
  - a. Beginning bal \$ 2,086.33
  - b. Bal as of 6/14/10 \$ **1,000.00**
3. Peerless Ins. Co.
  - a. Beginning bal \$ 3,900.00
  - b. Bal as of 6/14/10 \$ **200.00**
4. OneBeacon Ins. Co.
  - a. Beginning bal \$ 3,000.00
  - b. Bal as of 6/14/10 \$ **900.00**
5. Virginia Surety Company
  - a. Beginning bal \$ 2,025.00
  - b. Bal as of 6/14/10 \$ **1,225.00**

## TAB 9

### **Election of Interim Chairman**

**SECTION 42-3-20.** Membership, terms of office, vacancies and duties of Commission; chairman.

(B) The Governor, with the advice and consent of the Senate, shall designate one commissioner as chairman for a term of two years, and the chairman may serve two terms during his six-year term but not consecutively. At the conclusion of a commissioner's two-year term as chairman, the Governor shall appoint another chairman. If the Governor does not appoint another chairman at the expiration of the two-year term, a majority of the commission shall elect from among their members an interim chairman who shall serve until the Governor appoints another chairman other than the one last appointed. A deputy commissioner is not eligible to serve as chairman.

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**TO: Workers' Compensation Commissioners**

**FROM: Gary M. Cannon**

**DATE: June 16, 2010**

**RE: Computer Replacement Program FY 2010-14**

When we implemented the first phase of the eService program in the Commissioners' offices we encountered production issues created by using the older version of Windows 2003. As a result it was necessary to upgrade the Commissioners' Administrative Assistants computers to Windows 2007, the next generation operating software. The upgrade allowed functional capabilities for eService not provided by Windows 2003.

Staff conducted an inventory of the current hardware and software applications. We have 67 computers (53 desktops and 14 laptops). IT staff recommended we implement a computer replacement program to be phased in over the next four years.

Article "Cost Optimization: Re-evaluation of Your PC Hardware Replacement Strategies" (March 27, 2009) posted on [www.my.gartner.com](http://www.my.gartner.com) a website for professional IT personnel.

Key Findings

- *Notebook replacements are largely driven by the high failure rate.*
- *Desktop PC replacements are largely driven by the business requirement to support levels of operating software, application software and peripheral connections.*
- *Different types of users or applications may warrant different replacement cycles.*

Recommendations

- *Do Not extend the life of a traveling worker's notebook past three years.*
- *Consider a four-year life for day-extender notebooks as a short-term capital expenditure (capex) preservation move.*
- *Consider a five year life for a mainstream worker desktop PCs as a short-term capex preservation move if all business requirements and OS migration goals can be met.*
- *Extend the life of fixed-function or task-based worker desktop PCs to a six-year replacement cycle, unless an earlier software application upgrade is required.*

Attachment A is a proposed schedule of expenditures to implement a computer replacement program on a four year cycle. The projected costs are based upon 2010 unit costs.

Attachment B is the list of computers we recommend replacing in the FY 2010-11. The computers will be considered for replacement in future years based upon its function with the agency, failure rate and age.

**Recommendation**

Staff recommends Commission approval of expenditures to implement the computer replacement program for FY 2010-11 at a cost of \$86,044 utilizing the Fund Balance of the Earmarked Fund. Expenditures for the program in future years will require annual approval of the Commission.

# ATTACHMENT B

## WCC Computer Replacement Schedule FY 2010-11

Employee Name	Purchase Date	Hardware		
Smith, WC	May-07	laptop	1	
Underhill, Amanda	new - replace workstation	laptop	1	
Earles, Duane	new - replace workstation	laptop	1	
Ginger Crocker	new - replace workstation	laptop	1	
Greg Line	new - replace workstation	laptop	1	
Lyndon, G. Bryan	Feb-07	laptop	1	
Barden, Susan	?	laptop	1	
Wilkerson, Avery	Feb-07	laptop	1	
Roche, Andrea	?	laptop	1	
Huffstetler, David	Feb-07	laptop	1	
Williams, Derrick	Feb-07	laptop	1	11
Morris, Tamara	Dec-05	Workstation	1	
Bracy, Amy	Dec-05	Workstation	1	
Love, Kristi	Dec-05	Workstation	1	
Boyd, Elaine	Dec-05	Workstation	1	
Cheeseboro, Barbara	Dec-05	Workstation	1	
Lindler, Kellie	Dec-05	Workstation	1	
Smith, Renee	Dec-05	Workstation	1	7
	<b>Total</b>		<b>18</b>	<b>18</b>